

**DOUGLAS COUNTY COMMISSIONERS
WORK SESSION**

Tuesday, April 1, 2025

A G E N D A

Time:

10:00 a.m.

2025 Fair Updates

Covered Colorado Grant Agreement

Appointment to Parks Advisory Board

Legal Updates – Executive Session

Agenda Item

Date: April 1, 2025
To: Douglas County Board of County Commissioners
From: Douglas J. DeBord, County Manager
Subject: 2025 Fair Updates

Fairgrounds staff will provide several updates on status of plans and changes made for the 2025 Fair and Rodeo.

Agenda Item

Date: April 1, 2025
To: Douglas County Board of County Commissioners
Through: Douglas J. DeBord, County Manager
From: Dan Avery, Special Projects Manager
Subject: Covered Colorado Beneficiary Agreement

On February 24, 2025, the Board of County Commissioners met with representatives from Covered Colorado, a Colorado nonprofit corporation providing services to victims of sex trafficking. The Board directed staff to work with the nonprofit's representatives to prepare a beneficiary agreement for its consideration.

The attached agreement would provide funding for several one-time costs, including a 12-passenger van and security improvements. The request also includes operational costs expected to be incurred by the nonprofit and staffing costs associated with its services. As proposed, the total value of the agreement is \$225,000 and is intended to assist Covered Colorado with costs incurred in 2025 and 2026.

Staff is prepared to discuss this draft agreement and if directed bring it to a future BCC Business Meeting for formal consideration.

DOUGLAS COUNTY BENEFICIARY AGREEMENT

THIS DOUGLAS COUNTY BENEFICIARY AGREEMENT (the “Agreement”), is made and entered into this ___ day of _____, 2025, by and between **THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS, STATE OF COLORADO** (the “County”) and **COVERED CORPORATION dba COVERED COLORADO**, a Colorado nonprofit corporation, whose business address is 16965 Pine Lane, Suite 202, Parker, CO, 80134 (the “Beneficiary”). The County and the Beneficiary shall be referred to herein, individually, as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, on March 11, 2021, the American Rescue Plan Act (“ARPA”) was signed into law and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, collectively, the Coronavirus State and Local Fiscal Recovery Funds (“SLFRF”); and

WHEREAS, ARPA provides resources to respond to the COVID-19 public health emergency, its economic impacts, and to rebuild a stronger, more equitable economy as the country recovers; and

WHEREAS, the County received an allocation of SLFRF from the United States Department of the Treasury (the “Treasury”) to support recovery efforts including the ability to provide funding to subrecipients and beneficiaries to spend on eligible expenditures under ARPA; and

WHEREAS, Douglas County has also accrued interest on its ARPA allocation that is not subject to program restrictions; and

WHEREAS, pursuant to the terms of this Agreement, the County wishes to disburse to the Beneficiary, and the Beneficiary wishes to receive from the County, accrued interest earned on the County’s SLFRF Funds for disbursement through a grant for the benefit of the public.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises herein contained, the Parties agree as follows,

1. Amount of Grant. The County shall provide accrued interest earned on SLFRF funds to the Beneficiary in total amount not to exceed **TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS AND ZERO CENTS (\$225,000.00)** (the “Grant Funds”). The County shall disburse the Grant Funds as described in Exhibit A, attached hereto and incorporated herein. Pursuant to C.R.S. Section 29-1-110, as amended, the financial obligations of the County as set forth herein after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise available.

The Beneficiary agrees that it shall return any of the Grant Funds that are unused or refunded to the County by the date specified in Section 2 below. No provision of the Grant Funds by the County shall be construed to operate as a waiver of the Beneficiary’s obligation to comply with this Agreement and any other laws, regulations or rules; nor shall any such provision operate as a waiver or estoppel of the Beneficiary’s obligation to return/repay any of the Grant Funds

distributed to the Beneficiary that are subsequently found to not have been used or reimbursed for eligible expenses or the use of which was found to be in violation of this Agreement or otherwise unlawful.

2. Use of the Grant Funds. The Beneficiary hereby certifies that it or its affiliate shall use of the Grant Funds for Eligible Expenses only and shall return any unexpended of the Grant Funds to the County by December 31, 2026, except where a subsequent date is approved in writing by the County. Uses of the Grant Funds are limited to those described in Exhibit B, attached hereto and incorporated herein. Sub-award of any of the Grant Funds is not allowed without the written approval of the County.

3. Accounting. The Beneficiary agrees to utilize adequate internal controls and maintain necessary source documentation for all costs incurred. The Beneficiary also agrees to be solely responsible for ensuring that it disburses and accounts for the Grant Funds received from the County in strict compliance with this Agreement, and all other applicable statutory and regulatory accounting requirements. The Beneficiary shall maintain a complete set of books and records documenting its use of the Grant Funds and its supervision and administration of the various projects funded. Records are to include documentation verifying project eligibility and financial and other administrative aspects involved in use of the Grant Funds.

4. Audit; Records of Expenditures. The County and any of its duly authorized representatives shall have reasonable access to any books, documents, papers, and records of the Beneficiary which are pertinent to this Agreement for the purpose of making an audit, examination, or excerpts. The Beneficiary shall provide any documentation necessary to prepare all reporting required of or by the County, and shall keep all books, documents, papers and records which are pertinent to the Beneficiary's performance for a minimum period of five (5) years from December 31, 2026, or the date of the last expenditure of the Grant Funds, whichever is later. The records shall be sufficient to definitively establish that the Grant Funds were used in a manner consistent with this Agreement. Should the Beneficiary fall out of compliance with the requirements of this section, the County shall notify the Beneficiary in writing of their non-compliance and the Beneficiary shall have thirty (30) days to meet compliance requirements. If the Beneficiary fails to comply with the use criteria or fails to keep and maintain adequate records as provided herein following the opportunity to cure, it shall be required to return the Grant Funds or any portion thereof upon the written request of the County.

The Beneficiary agrees to cooperate with the County fully and completely in any audit of the Grant Funds provided to the Beneficiary pursuant to this Agreement. If the County incurs legal expenses relating to an audit of the Beneficiary's expenditure of the Grant Funds, the Beneficiary agrees to pay the County's reasonable attorneys' fees and costs associated with such audit and/or any legal action in which the Beneficiary is alleged to have mis-used or failed to properly account for the Grant Funds.

5. Reporting. The source of Funds for this Agreement is accrued interest earned on SLFRF funds, not subject to SLFRF program restrictions. As such, the County considers the recipient of these funds a beneficiary rather than an SLFRF Subrecipient. Beneficiaries are not subject to the reporting requirements placed on subrecipients in Federal Uniform Guidance. However, the Beneficiary shall timely provide to the County such information or documents as may be required by Exhibit A or elsewhere in this Agreement, or by applicable federal or state laws, regulations and guidelines.

6. Non-Eligible Use of the Grant Funds. Any item of expenditure by the Beneficiary under the terms of this Agreement which is found by auditors, investigators, and other authorized representatives of the County or the County's external auditor to be improper, unallowable, in violation of federal or state law, or the terms of this Agreement, or involving any fraudulent, deceptive, or misleading representations or activities of the Beneficiary, shall become the Beneficiary's liability, to be paid by the Beneficiary from funds other than those provided by the County under this Agreement or any other agreements between the Parties. This provision shall survive the expiration or termination of this Agreement.

7. Disputes; Release. The Beneficiary acknowledges that the County's decisions concerning any advancement of the Grant Funds, or reimbursement of any submittal or re-submittal are final, and cannot be challenged or appealed in court or otherwise. The Beneficiary hereby waives, relinquishes, and forever releases any and all claims or actions for damages, injunctive relief, and any other relief of any kind whatsoever, that it has or may have now or in the future, against Douglas County, its Board of County Commissioners, elected and appointed officials, employees and agents, to obtain advancement or reimbursement of the Grant Funds or to obtain damages for the County's failure to advance or pay the Grant Funds and/or expenses or to seek any other relief that is inconsistent with this section of the Agreement.

8. Notice. Notices concerning this Agreement shall be made in writing as follows:

by the Beneficiary to:

Douglas County Attorney
100 Third Street
Castle Rock, CO 80104
Phone: (303) 660-7414
E-mail: attorney@douglas.co.us

and by the County to:

Covered Colorado
Attn: Johanna Spille, Executive Director
16965 Pine Lane, Suite 202
Parker, CO 80134
Email: johanna@coveredcolorado.org

Said notices shall be delivered personally during normal business hours to the appropriate office above, or by prepaid first-class U.S. mail, via facsimile, or other method authorized in writing by the Parties. Mailed notices shall be deemed effective upon receipt or three (3) days after the date of mailing, whichever is earlier. The Parties may from time-to-time designate substitute addresses or persons where and to whom such notices are to be mailed or delivered, but such substitutions shall not be effective until actual receipt of written notification.

9. General Terms

A. **Beneficiary Representation.** The Beneficiary hereby certifies that it or its affiliates have the experience and ability to perform its obligations under this Agreement; that it will perform said obligations in a professional, competent, and timely manner and with diligence and skill; that it has the power to enter into and perform this Agreement and grant the rights granted in it; and that its performance of this Agreement shall not infringe upon or violate the rights of any third party, whether rights of copyright, trademark, privacy, publicity, libel, slander or any other rights

of any nature whatsoever, or violate any federal, state and/or municipal laws.

B. Governing Law; Venue. This Agreement shall be governed and construed in accordance with the laws of the State of Colorado. The venue for any lawsuit concerning this agreement shall be in the District Court for Douglas County, Colorado.

C. Assignment. The Beneficiary may not assign any of its rights or obligations hereunder to a third-party non-affiliate without the prior written consent of the County.

D. No Joint Venture; Independent Contractor. Nothing in this Agreement is intended or shall be construed to create a joint venture between the Parties. The Beneficiary, its agents, employees, contractors, or subcontractors, are independent contractors for purposes of this Agreement and are not to be considered employees or agents of the County for any purpose. The Beneficiary and its agents, employees, contractors, or subcontractors are not subject to the terms and provisions of the County's personnel policies handbook and shall not be considered a County employee for workers' compensation or any other purpose. The Beneficiary, its agents, employees, contractors, or subcontractors, are not authorized to represent the County or otherwise bind the County in any way. Notwithstanding any provision appearing in this Agreement, all personnel assigned by the Beneficiary to provide services for the use of Grant Funds under this Agreement shall be and remain at all times employees of the Beneficiary for all purposes. The County shall never be liable or responsible for any debt, obligation, or liability of the Beneficiary.

E. Authorization. By signing on behalf of the Beneficiary below, the undersigned represents that the undersigned is authorized to enter into this Agreement on behalf of the Beneficiary and can attest to and is knowledgeable of the matters stated and certified therein.

F. Entire Agreement; Modifications. This instrument shall constitute the entire agreement between the Parties and supersedes any prior agreements between the parties and their agents or representatives, all of which are merged into and revoked by this Agreement with respect to its subject matter. This Agreement may not be amended or modified except through a writing signed by the Parties.

G. No Waiver. No provision or terms of this Agreement shall be deemed to be waived by the County except in writing signed by the Board of County Commissioners or person authorized to sign by resolution of the Board, and any waiver of a right shall not be construed to be a waiver of any other right or to be a continuing waiver, unless specifically so stated.

H. Third-Party Beneficiaries. It is expressly understood and agreed that the enforcement of this Agreement and all rights of action relating thereto shall be strictly reserved to the Parties. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person.

I. Survival of Terms and Conditions. Notwithstanding anything herein to the contrary, the Parties understand and agree that all terms and conditions of this Agreement that anticipate continued performance, compliance or effect beyond the termination date of this Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

J. Insurance. The Beneficiary shall procure and maintain insurance coverages during the term of this Agreement to cover all liability, claims, demands, and other obligations

assumed by the Beneficiary in amounts not less than as follows: 1) Workers' Compensation: statutory limits 2) General Liability Insurance or self-insurance for claims of bodily injury, property damage and personal injury liability subject to the Colorado Governmental Immunity Act.

The Beneficiary shall satisfy the above insurance requirements with insurance in accordance with the provisions of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq. and the Colorado Risk Management Act, C. R.S. §24-30-1501, et seq. The Beneficiary's coverages above shall be primary and non-contributory with any insurance or self-insurance carried by the County. The Beneficiary shall be solely responsible for any deductible losses under any policy required above. The Beneficiary shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

K. Indemnification. The County cannot and by this Agreement does not agree to indemnify, hold harmless, exonerate or assume the defense of the Beneficiary or any other person or entity whatsoever, for any purpose whatsoever. Provided that the claims, demands, suits, actions or proceedings of any kind are not the result of willful misconduct or professional negligence on the part of the County or its commissioners, officials, officers, directors, agents and employees ("County Representatives"), the Beneficiary shall defend, indemnify and hold harmless the County Representatives from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising out of the Beneficiary's use of the Grant Funds or while this Agreement is in effect; provided, however, that the Beneficiary need not indemnify or save harmless the County, its officers, agents and employees from damages resulting from the negligence or willful misconduct of the County Representatives. This provision shall survive the expiration or termination of this Agreement for two (2) years following the date on which this Agreement is terminated or, if later, the date on which the Beneficiary disburses or returns the balance of the Grant Funds.

L. Governmental Immunity. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, notice requirements or other provisions, of the Colorado Governmental Immunity Act, C.R.S. 24-10- 101 *et seq.* as applicable now or hereafter amended. There is no intent to waive or restrict governmental immunity.

IN WITNESS WHEREOF, the County and the Beneficiary have executed this Agreement as of the date(s) set forth below.

**BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF DOUGLAS,
STATE OF COLORADO**

By: _____ DATE: _____
_____, Chair

ATTEST: (seal)

By: _____ DATE: _____
Deputy Clerk to the Board

APPROVED AS TO LEGAL FORM:

By: _____ DATE: _____
_____, Senior Assistant County Attorney

APPROVED AS TO FISCAL CONTENT:

BY: _____ DATE: _____
Andrew Copland, Finance Director

APPROVED AS TO CONTENT:

BY: _____ DATE: _____
Douglas J. Debord, County Manager

COVERED COLORADO

By: _____

Printed Name: _____

Title: _____

Date: _____

ATTEST:

By: _____

Printed Name: _____

Title: _____

EXHIBIT A
Disbursement of Grant Funds/Reporting

1. Prerequisite to Receiving Funds. Prior to disbursement of funds the Beneficiary shall provide information and/or complete any forms as required by the County to ensure proper disbursement of fund.

2. Disbursement of Funds. The County shall disburse the Grant Funds directly to the Beneficiary via check or ACH upon execution of this Agreement and receipt of any required forms. The County shall make a payment under this Agreement upon the Beneficiary submitting an invoice for the funds.

3. Reporting Requirements. The Beneficiary shall timely provide to the County such financial, performance, and compliance reporting and/or records, in such form, as may be requested by the County, including, but not be limited to, the following:

a. An annual report at the end of each calendar year describing how the funds were used, number of clients/individuals/beneficiaries served, and other performance metrics appropriate to demonstrate public benefit.

b. Documentation of the Grant Funds used to date to include a description of the expenditure, date of the expenditure, amount, vendor/payee, and typical supporting information for the expense such as contracts, invoices, vouchers, receipts, payroll records, or other official documentation and a certification that the expenses were in compliance with the requirements of this Agreement.

EXHIBIT B
Use of Grant Funds

1. Use of the Grant Funds. The Beneficiary shall use the Grant Funds as follows:

a. 12 Passenger Van - 12-Passenger Van Reliable transportation is a vital component in ensuring that survivors can access essential services such as medical appointments, legal meetings, job training, and counseling sessions. A 12-passenger van will provide a safe and dependable means of transport for our clients, eliminating barriers that may prevent them from engaging in critical support programs. Total for 12 Passenger Van \$20,000-\$40,000.

b. Safety and Security - The safety of our clients, staff, and facilities is a top priority. To enhance security at our Care and Education Center, we will invest in additional security measures, including upgraded surveillance cameras and a secure entry door system.

- Security System Upgrades: \$3,500
 - Safety and Security Gear (AED unit, emergency response supplies, UA supplies): \$2,500
 - Security Door and Cameras \$30,000
- Total for Safety and Security: \$36,000

c. Program Expansion: Care and Education Center (Parker Colorado) - Our Care and Education Center serves as a hub for both clients and the broader community, supporting 120 to 150 individuals annually. Through counseling, job readiness training, case management, and community-building activities, this center empowers clients to develop the skills and confidence needed to achieve long-term success. Funding will be used to expand the center's services, improve facilities, and enhance program offerings to meet the growing demand for trauma-informed care.

- Client Basic Needs (Food, Clothing, Hygiene items) \$17,000
 - Client Activities and Special Events \$3,000
 - Client Education and Career \$12,000
 - Client Therapy Intensives, and Materials \$10,000
 - Equine Therapy \$5,000
 - Client Transportation to Individual Appointments \$4,000
 - Staff Training and Development \$11,000
 - Grant Writing Services for program expenses \$12,000
- Total for Care and Education Center: \$74,000

d. Milieu Staff – As a direct care service provider, Milieu Staff is critical to the success of our programs. Survivors often require immediate, personalized support to help them navigate challenges, regulate emotions, and build essential life skills. Our milieu staff provides this hands-on assistance, helping clients deescalate during difficult moments and learn skills to manage independently over time. By maintaining lean operations in other areas, we prioritize investing in qualified staff who can offer compassionate, trauma-informed care when it is needed most.

Total for Milieu Staff (4 part-time staff members): \$75,000

Total Budget Request: \$225,000 (includes 12 passenger van, safety and security, care and education center, and milieu staff).

2. Period of Performance

The Beneficiary shall fully expend Grant Funds by December 31, 2026, unless otherwise extended in writing by the County.

Agenda Item

Date: April 1, 2025
To: Douglas County Board of County Commissioners
From: Douglas J. DeBord, County Manager
Subject: Appointment to Parks Advisory Board

Commissioner Van Winkle will present his recommendation for an appointment to the Parks Advisory Board for District 3.