

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: March 25, 2025
RE: County Manager Report

- **Who inspires you? Help us honor each other in Douglas County.** You see acts of service in our community every day. You know businesses celebrating anniversaries, and students achieving high honors in academics, activities and sports.



Your Board of Douglas County Commissioners is seeking your help to celebrate the men, women and young people in our community who impact the lives of others. [Visit our webpage to learn about initial honoree WWII Veteran Howard Berger and to nominate someone in your life.](#)

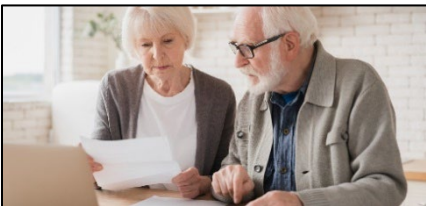
- **Douglas County, Sterling Ranch Development Company partner with public entities and private industry for new regional sports complex**



You told us you wanted more sports access for children and adults countywide – while preserving open spaces. Today, the Board of Douglas County Commissioners and Sterling Ranch Development Company are announcing a partnership to do just that.

Douglas County and Sterling Ranch Development Company will partner with public entities and private industry to build a mega sports complex, called Zebulon, that includes spaces for basketball, baseball/softball, volleyball, football, soccer and hockey, while preserving more than 400 acres of open space in the area. [Visit our webpage to see the plans and learn about an upcoming opportunity to engage with Commissioners.](#)

- **Are you an older adult looking for tax relief? The Douglas County Assessor’s Office is here to help.** Did



you know there are several programs in place to help older adults save money on their property and income taxes? Navigating these exemptions, credits, deferrals and work-off programs can be confusing, so the Douglas County Assessor’s Office is providing information to help walk you through the process. [Visit our webpage to learn about the available programs and how to participate.](#)

- **You’ve heard of First Aid. What about Mental Health First Aid?** Douglas County and its partners are

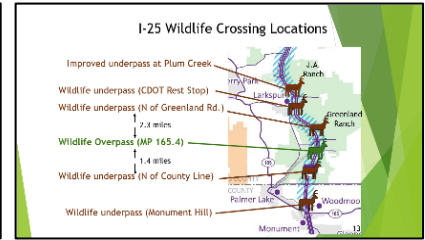
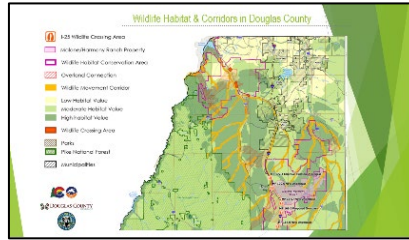


offering FREE public education courses, so you will have the tools to help people of all ages navigate mental health struggles like depression or substance use disorders. [Visit our webpage to learn more and see all scheduled events in 2025.](#) Sign up as an individual or as a group for Mental Health First Aid Training in April:

- [Mental Health First Aid for those who work with youth:](#) 9 a.m. to 3 p.m., Monday, April 7, in Castle Rock.
- [Mental Health First Aid for adults:](#) 9 a.m. to 4 p.m., Tuesday, April 8, in Lone Tree.

Open Space and Natural Resources

- Wildlife Connectivity and Crossing** - Douglas County has the honor of being highlighted in an upcoming wildlife mobility report. The report was commissioned by Pew Charitable Funds to help local governments and partners integrate wildlife connectivity and wildlife crossing efforts into local policy and planning. The authors sought nationwide examples of local connectivity conservation measures to identify best practices for advancing wildlife connectivity and crossing efforts in local governments. The project manager and main author, Kylie Paul, stated, "Not unexpectedly since you all are leaders in this work, *we're highlighting Douglas County* as one of the case studies." Douglas County's wildlife habitat conservation and connectivity efforts will be one of about 10 case studies described in this report.

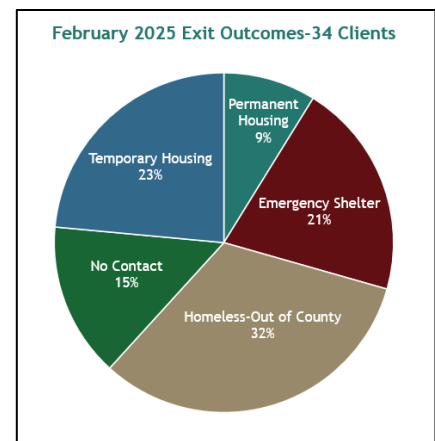
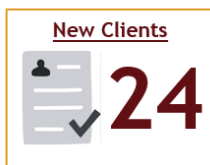


- Sandstone Calving Season** - It's that time of year when Cows at Sandstone Ranch Open Space are having their calves. Starting in March and going through April, pastures at Sandstone become nurseries for the little ones. Over 50 calves will be born this Spring at Sandstone alone. The cattle are owned by Bob Welch of Welch Cattle Co, and Welch holds grazing leases at Sandstone Ranch Open Space and Greenland Open Space. Grazing leases benefit the rangeland by enhancing soil health and forage quality which supports a wide range of plant and animal species, boosting key ecosystem services like nutrient cycling and pest control.

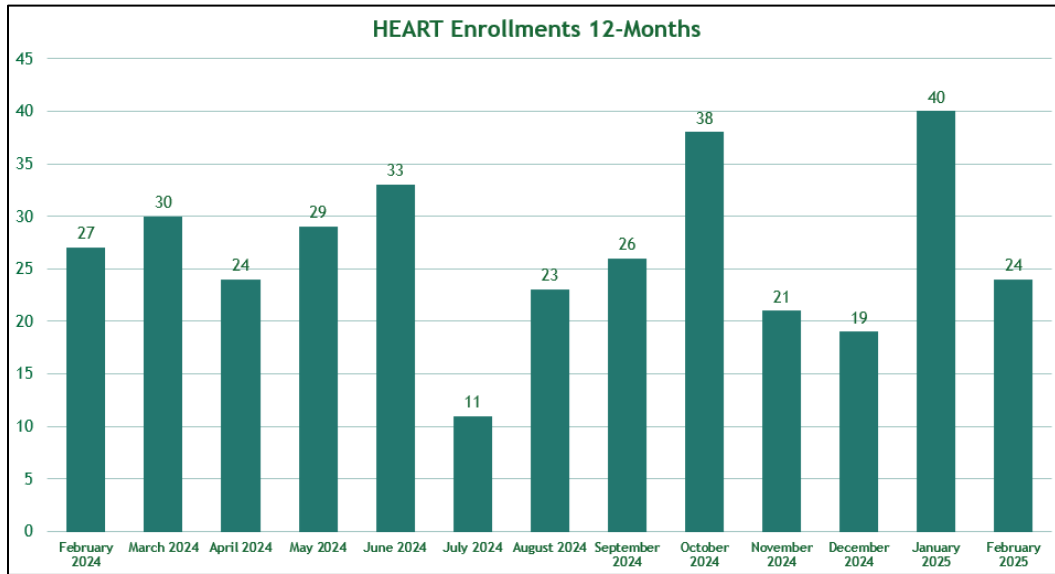


Community Services

HEART February 2025



- HEART Success Story** - HEART Navigator Katie Millis received a call on the HEART hotline from a concerned citizen about a person who appeared to be homeless and hitchhiking along Interstate 25 in Castle Rock. Katie, along with Douglas County Sheriff's Deputy, Nick Hassman, helped move the individual to a safer location to discuss available assistance. The individual wished to return to New Mexico, where they had family support, but had become stranded after attending a court hearing. Katie was able to secure a hotel voucher for the night along with a bus ticket to New Mexico for the following day. The individual safely arrived in New Mexico and has since reconnected with family.



Public Health

- **What you need to know about teens and vaping. Podcast sheds light on vital health topic for parents.**



Did you know that vaping use among teens is nearly twice as high in Douglas County compared to the rest of the country? According to the Centers for Disease Control, e-cigarette and vaping use among middle and high school students is 5.8% nationwide, but Douglas County's Community Health Survey shows it's closer to 12.2% locally. [Visit our webpage to learn about resources being shared by the Douglas County Health Department](#) to help parents, schools and other community leaders start conversations with kids and young adults.

Executive Director

- Our department continues to work with the two Advent Health hospitals in our county to perform our respective **Community Health Assessment** processes at the same time in order to increase effectiveness and reduce the frequency of asking our residents and partner organizations for data. We will work with Advent Health in 2025 into 2026 and will share the cost of their consultant.



- The county **signed a lease** for a building in Meridian that will house our department as well as other departments such as the Human Services and Community Justice Services; the targeted move-in date is June 2025.
- Our **Vital Records** staff continue to produce an impressive amount of work. During the period of December through February, our Vital Records Office sold 3,475 Birth Certificates and 3,015 Death Certificates for total revenue of \$108,009. We have entered into arrangements with some funeral homes to deliver death records to them on a regular basis, which accounts for some of the increased revenue.



- **Medical Officer Transition:** Dr. Kamran Dastoury began serving as our Medical Officer starting January 1, 2025.
- The DCHD [2024 Annual Report](#) was released and is posted at www.douglas.co.us/health-department.

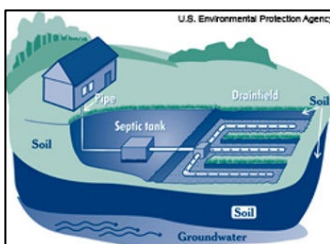
Epidemiology/Emergency Preparedness and Response

- **Outbreaks** since the last BOH meeting report:
 - We investigated 33 outbreaks in school, preschool, or childcare settings, 12 outbreaks in long-term care facilities, and 5 outbreaks in other priority settings.
 - A large suspect foodborne outbreak in the community involved collaboration with other jurisdictions and resulted in timely identification of the causative agent and education to prevent further transmission.
- **Data:** We continue to update the Communicable Disease Dashboard available at <https://www.douglas.co.us/health-department/diseasesurveillance/communicable-diseases/communicable-disease-data-dashboard/>
- **Disease Updates:**
 - Norovirus cases and outbreaks increased in December and January but have since declined.
 - Respiratory illness is following the typical seasonal rise, with flu hospitalizations appearing to stabilize and RSV hospitalizations beginning to decline.
 - Reported COVID cases have been lower than last year, but due to changes in reporting requirements, data are likely incomplete.
 - There have been a higher number of cases of Pertussis than expected (double the number of cases seen in the 6-month period of September to February last year), mostly among elementary and high school age children, the risk here being transmission to younger siblings.
 - We are watching the Measles outbreak in Texas and New Mexico closely to try to head off any cases that make it to our area. We will be collaborating with the other Metro health departments to coordinate messaging around Measles and to publicize the availability of vaccine clinics.
 - All epidemiologists participated in a CDPHE Measles Tabletop Exercise to prepare for managing measles cases in the county.
 - Public Health Emergency Operations Plans (PHOEP)
 - Base plans and annexes have been codified and approved.
 - Continuity of Operations (COOP) plans for county and divisions have been updated and approved.
 - We are jointly evaluating revisions or enhancements to emergency operations/communications platforms in collaboration with Douglas County Office of Emergency Management.

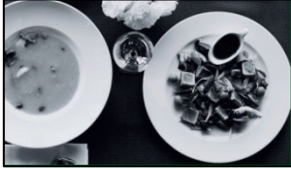


Environmental Health

- Our Water Team is reviewing the **proposed Onsite Wastewater Treatment System regulations (Reg. 43)** which set the minimum standards for how OWTS systems are regulated statewide. The Water Quality Control Commission meets on March 10th and, if adopted, the regulations will go into effect on approximately April 30th. DCHD will have up to one year to adopt local regulations if we so choose. The Water Team is also monitoring discussions around identifying funding sources for Colorado OWTS systems that are failing, and the owners do not have the means to repair their systems. This will likely add an additional \$250 to new or replacement OWTS systems if this bill passes.



- Approximately 1,200 invoices were mailed for **2025 license renewals**. Staff completed phone call and onsite follow ups to issue Notices of Violations for facilities that had outstanding payments. Several facilities had changed ownerships, so inspectors worked to collect updated information to ensure that invoices and points of contact were current. Retail Food facilities that are operating and are still outstanding on their payments were issued a Civil Penalty.



- A Request for Proposal (RFP) was posted for a **large scanning project** to digitize approximately 184 linear feet of physical files that are on a permanent retention schedule – most of which are related to the Onsite Wastewater Treatment System. The end goal is to upload these onto the Onsite Wastewater Treatment Systems map which will allow homeowners and contractors to access the information they need to maintain their systems and to save employee time searching and scanning records.

- Since December, EH has:
 - Conducted 246 inspections
 - 8 Body Art inspections
 - 26 Childcare facility inspections
 - 20 Recreational Water inspections
 - 188 Retail Food Establishment inspections
 - Assisted restaurant owners and builders with 18 plan reviews
 - Responded to 44 complaints
 - Issued 113 permits
 - 27 New Installation OWTS permits
 - 3 Major Repair OWTS permits
 - 21 Minor Repair OWTS permits
 - 62 OWTS Transfer of Title Use permits
 - Reviewed 26 Land Use referrals



Community Health

- Clinical Services:** DCHD is in the process of contracting with the Public Health Institute at Denver Health and ColoVAX to provide ongoing immunization services in the County. Each entity will hold up to 12 vaccine events annually to support uninsured and underinsured individuals and families in the community. The Department is also looking to partner with Julissa Soto Health Equity Consulting to continue working to address vaccine access in the Hispanic community.
- Healthy Families Partnership:** The Healthy Families Partnership has continued to have great success in supporting newly birthing families in Douglas County. With the formal launch of the program at all four hospitals in the County, 1,500 Healthy Families Partnership bags that includes sleep sacks and safe sleep education have been distributed to families. The Partnership is currently working on adding educational information around car seat safety and developmental milestones in the first 18 months of life.



The Partnership held its first meeting of 2025 on February 27th and heard a presentation on men’s mental health from defyThemAll, a social marketing firm that the County partnered with around men’s mental health in 2024. The Partnership is now looking at how it can integrate resources on mental well-being for both mothers and fathers in educational materials and on the Healthy Families Partnership webpage.



- Nurse Support Program:** Since late 2022, DCHD has partnered with the Department of Human Services and their child welfare team to offer home visits from a registered nurse, as part of the Nurse Support Program. This program supports the Child Maltreatment Prevention Plan for the County through prevention, education, support, and resources. In 2024, 88 cases that were screened out by case workers were referred to the Nurse Support Program and 20 cases that were engaged in 2023 continued their engagement with the nurse in 2024. A variety of resources and education were provided to families for conditions including but not limited to: complex medical issues, mental health and substance misuse, developmentally appropriate growth and behavior, disease management, breastfeeding support, bed bug eradication, mold remediation, and tickborne illnesses.



- WIC:** The partnership with Northeast Colorado Health Department (NCHD) has continued to be a positive one. DCHD was able to bring on a registered dietician at the beginning of January that provides remote nutrition support for pregnant women and families identified as high risk. DCHD and NCHD have met with state staff to discuss the progress of the partnership, challenges, and successes. This partnership is seen as a model for other WIC agencies across the state and both agencies have been happy to share best practices with this type of partnership model. The annual Food Dollars Report from CDPHE showed that WIC families redeemed \$1,440,269.48 during the 2024 calendar year at one of 24 participating retail stores in the County.



Early Childhood Council

- Colorado Universal Preschool** opened for the 2025/26 school year on December 17th. As of March 3, there are 2871 students enrolled.

SB24-002 - Local Property Tax Credits Rebate – The County Commissioners have given approval to investigate and make a proposal for giving a tax rebate to childcare providers. We currently have a working group looking into this possibility. The Request for Application to continue to serve as the Local Coordinating Organization (LCO) for Universal preschool was submitted on March 7. It is anticipated that this application will be accepted and DCECC will continue to serve in this role.



Public Works

- 2050 Transportation Plan – Update:** Douglas County Traffic staff, working along with community members and local stakeholders, is paving the way for the future with the 2050 Transportation Plan. This plan will develop a multi-modal transportation strategy that guides the investment of public funds in the transportation system. An effective transportation system will provide better mobility and safety for all users and modes of travel while making sustainable infrastructure investments. Share your input and engage in the planning process through this [Public Survey](#) available through March 31. For more information, please visit the project’s website: [2050 Transportation Plan - Douglas County](#)



- US 85 Project Milestone: Watch for new Continuous Flow Intersections along US 85 (Santa Fe Drive)** - If you drive on US 85, you will soon notice major changes at Highlands Ranch Parkway, Town Center Drive and C-470 in Douglas County as part of the US 85 Widening Project in Highlands Ranch.



Pending good weather, the first two new, innovative Continuous Flow Intersections (CFI) at Highlands Ranch Parkway and Town Center Drive are expected to open in phases the mornings of March 19 and March 26. [Visit our webpage to learn more about these intersections and see how they work.](#)

- **Your one-stop shop for yard waste disposal. County’s seasonal site opens April 5, 2025.** You may be cleaning up branches after winter wind or snowstorms or beginning the seasonal work of mowing, trimming, sawing and clearing brush from your yard or property – all an important part of reducing your risk for wildfires. It’s good to know Douglas County’s Slash-Mulch/Green Yard Waste drop-off site is the only place you need to visit for disposal. **Visit our webpage to plan your visit.**



- **Highlands Ranch Drainage Projects** – Ongoing since mid-March 2024 is the Highlands Ranch subdivision Stormwater Sewer Pipe Video Program – this is where the contractor inspects storm sewer using special video equipment to check for maintenance issues, etc. inside the pipes. This project is anticipated to be completed in December 2025.



- **Hilltop Road Improvements Project (Legend High School to Crest View Dr)** - The project consists of widening and reconstructing Hilltop Road and Singing Hills Road corridors in three phases. Segment 1 of the Hilltop Road Improvements Project is currently advertised for construction with an alternate bid for concrete and asphalt pavement. Utility relocations are underway and are anticipated to be completed by the project’s notice to proceed date on April 23, 2025. The project is a 16-month completion date contract and is anticipated to be complete by September of 2026.



- **Pinery Drainage Projects** - Pinery Outfall Cleaning: Douglas County was successful in cleaning 40 outfalls in 2024 and has extended the program into 2025. We anticipate cleaning an additional 27 outfalls. Work will occur on these outfalls in 2025 in either late winter/early spring, and again in fall/winter after the vegetation has died back due to frost.

Pinery Detention Ponds: There are nine detention ponds located within the Pinery on Douglas County Open Space. Douglas County is currently inspecting these ponds to determine if any maintenance is needed within these areas to ensure that they are still functioning as intended.



- **Palmer Divide Avenue Paving Project** - The Palmer Divide Avenue Paving Project Phase 3 consists of extending the existing E. Palmer Divide Avenue asphalt pavement from approximately 660’ west of Phoebe Grove to approximately 230’ east of S. East Cherry Creek Road. This section of the roadway is currently paved in gravel.



E. Palmer Divide Avenue lies on the southern boundary of Douglas County. This section of E. Palmer Divide Avenue is currently maintained by Douglas County. This project will also include drainage improvements by replacing five existing culvert crossings with new reinforced concrete pipe and flared end sections. Bids were due on March 4, 2025 and are being reviewed.

- [West Frontage Road Relocation](#) - Douglas County and the Town of Castle Rock have partnered to construct the new road called Dawson Trails Boulevard (aka West Frontage Road Relocation). Construction hours will be Monday through Friday, from 7 a.m. to 7 p.m. Saturday work may occur if approved by the Douglas County engineer. There will be no construction work on major holidays.



- **2023 Bannock LID** - The voters approved the ballot initiative to approve debt related to the 2023 Bannock Drive Local Improvement District (LID) on November 5, 2024, with a debt cap of \$10,360,000. Next steps are:

- The County issued a Request for Proposal (RFP) for financial services with proposals due in April 2025.
- Once financing is confirmed, a preliminary design is scheduled to begin on the project with a target completion date of August 2025.
- Final design is scheduled for completion in December 2025; and bids for construction will be obtained in early 2026.
- Construction is expected to begin in 2026 and be completed in 2027.
- Based on this timeline, the first assessment of property owners will be due in 2028.



- **Quebec and Lincoln Turn Lane (Post Office Corner)** - Muller Engineering is preparing a preliminary design and benefit analysis of the proposed turn lane. The target date for completion of the benefit analysis is April 16 and for concept design is June 11, 2025.



- **I-25 Douglas County Monument Signs** - A design firm has been selected and a contract to begin developing options will be presented for approval. Work on the options is expected to begin no later than March 31.

Community Development

Parks, Trails and Building Grounds

- **Are you ready to reel? Fishing reservations are open at Rueter-Hess Reservoir. Secure your spot now for spring and summer fishing along the tranquil shoreline of Rueter-Hess ([full story](#))**



Whether you're a fishing pro or looking to introduce your family to a new hobby, spend more time reeling and less time driving by enjoying a day of fishing at Rueter-Hess Reservoir. [Reservations for shoreline fishing](#) are now open! Available slots are from 8 a.m. to 6 p.m. every Friday, Saturday, Sunday and Monday through October. For details and to make online reservations go to the [Rueter-Hess webpage](#). Trails at Rueter-Hess are open year-round. Water sports, including paddleboarding, kayaking and windsurfing will be available later this year when the weather allows. (Photo above of first angler of the year)

- **Hike at Bluffs Regional Park? Prepare for additional trail impacts.** Did you know an average of 500 people visit the Bluffs Regional Park Trail in Lone Tree daily? Due to this heavy traffic and our extreme Colorado weather, the trail has eroded, leaving it potentially dangerous for users. Since December, crews have been working on the reconstruction of the southwest portion of the loop. [Visit our webpage for details on a new phase of work and trail impacts.](#)



Office of Emergency Management

- Staff provided disaster preparedness training to the DCSO Citizens Academy Alumni.
- Staff attended several Office of Homeland Security meetings discussing preparedness and wildfire mitigation.
- Staff assisted Castle Pines Village in updating their Emergency Operations Plan.
- Staff continue working towards approval and implementation of a new EOC software platform known as Veoci.
- Staff is preparing for the upcoming Public Safety Power Shutoff Tabletop Exercise on Monday, May 5.



Facilities, Fleet and Emergency Support Services

Douglas County Fairgrounds and James R. Sullivan Events Center

- **Are you outgoing and friendly? Do you like meeting new people and being part of fun events?** If yes, we

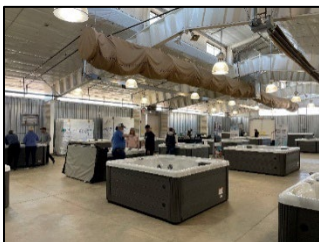


need your help at the 2025 Douglas County Fair & Rodeo! Sign up to volunteer and make this year's Fair & Rodeo the best one yet!

Volunteer for as many shifts as you like! Every volunteer gets four passes for the fair, snacks, and

more. Many positions and times are available from July 25 to August 3, 2025. Positions include Greeters, Info Booth Ambassadors, Ticket Takers, Ticket Sellers, and Golf Cart Drivers! We're using Offero for signups again. It's easy to use just [click here to get started](#). You'll get an email with more info after you sign up. Email Fair@douglas.co.us if you have questions.

- **Fairgrounds Events:** Parker Trail Riders, Parker Barkers, Barrels Practice, Douglas County Conserves, 4-H Cowboy Club, Plum Creek Kennel Club, Honor Guard, Palmer Divide Agility, Hot Tub & Swim Spa Sale, Cirque Italia Water Circus, Parker Barkers, DC Rabbitears, Barrels Practice, Kari Solberg Canine Practice, 4-H Cloverbud Fun Night, PE+Plus, 4-H Cake Decorating Workshop, 4-H Running Rovers, DC GOP Breakfast, 4-H Poultry Clinic, Elite K-9, Colorado Mounted Thunder, Couples Dinner and Dance, 4-H Buckle Series, Memorial, Mile High Youth Corp Training, DCSO Blood Drive, Mile High Youth Corps, 4-H Shooting Sports, Yoga on

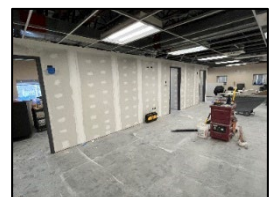


Horseback, Creative Market and Holistic Expo

- **Fair and Rodeo:**
 - Fair Board Meeting 3/20

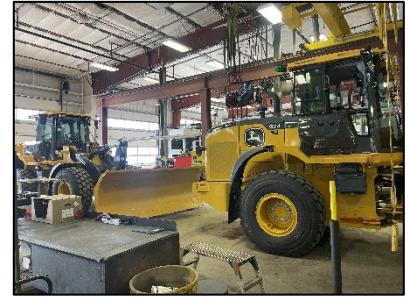
Facilities Projects:

- **Fairgrounds:** Kirk Hall Floor – 95% complete (see right)
- **Justice Center:**
 - Elevator Modernization J, K, L, M – 45% complete
 - DCSO Lobby Control and Records Remodel – 56% complete
- **Wilcox:**
 - Clerk and Recorder Remodel Phase II – 45% complete (see right)
 - Building LED Retrofit Project – 95% complete
- **Fleet Shop:** Parts Room Remodel – 100% complete
- **Lansing Point:** Diversion, Probation, CJS and Health Dept – 44% complete



Fleet

- **Recently Completed:**
 - Business Meeting – DCSO Ford 150s and Explorers, Motorola Radio order
 - IFB for heavy duty tires.
- **Working On:**
 - Business Meeting – OEM Wildland Fire Truck
 - RFQs for tires and shop supplies
 - 2025 Budget – asset and uplift specs (12 remaining)
 - Lease/purchase options for the DA' Office
 - In-servicing new John Deere 624P loaders (see right)
- **Fleet Acquisitions:**
 - 2023 Asset Replacements & ADDs (72 Assets): 1 at upfitter
 - 2024 Asset Replacements & ADDs (84 assets)
 - Budgeted – 3 PO; 35 at upfitter, 31 received
 - Additional/Unbudgeted – 4 at upfitter, 8 received
 - Risk Mgt Replacement – 3 received
 - 2025 Asset Replacements & ADDs (67 assets)
 - Budgeted – 32 in process, 28 PO, 4 received
 - Additional/Unbudgeted – 1 received
 - Risk Management – 1 PO, 1 received



Safety and Security / Emergency support Services

- 2025 Workplace Safety and Security Trainings are available.
- Security design and procurement are in process for new projects at the Health Department, DA's Office, Probation at Lansing Point and the new Crisis Center.
- Security mapping project updates have begun for 2025.



Information Technology

- The IT Department successfully tested the **Next-Gen Teams and SharePoint Project** with Human Services and Community Developments. We have officially kicked off the implementation with Building and the FFESS department. IT, in partnership with departments, will continue rolling this project out to the rest of the county in phases throughout the year.



This initiative is designed to streamline collaboration by leveraging Microsoft Teams and SharePoint. With clear guidelines, training, and ongoing support, departments will have the tools they need to work together more efficiently and securely. Here's what you can expect:

- **A Centralized Collaboration Hub** – Each department will have a dedicated Microsoft Teams space for communication, file sharing, and teamwork, reducing reliance on emails and disconnected tools.
- **User-Friendly Tools & Training** – Simple, built-in features like task lists, shared notes, and chat functions will enhance productivity. Training and support will be provided to ensure a smooth transition.
- **Minimal Disruption, Maximum Support** – The IT team will guide your department through each step, ensuring an easy and stress-free migration.
- **Streamlined Systems & Cost Savings** – Outdated and duplicate collaboration spaces will be phased out, reducing clutter and maintenance costs.

- **Enhanced Security & Compliance** – Your files and communications will be stored in a secure, modern system, aligning with best practices for data protection.

The project team will work with each department to provide details, answer questions, and determine the best timeline for implementation. If you're curious about what's changing, connect with teams from Human Services, Community Development, FFESS, or the Building Division to hear about their experience.

Completed Projects/Initiatives

- **Veeder-Root Upgrade** - The Fleet Veeder-Root Upgrade project successfully went live at the Northwest fuel site, with a new Automated Tank Gauge (ATG) system and Starlink communications. This project also upgraded six other sites in late 2024. The previous fuel system software had become outdated, and the new system improves security and reliability for fueling operations. The upgrades involved replacing old ATGs with new TLS4B models, ensuring on-premises service and network compatibility for Douglas County. Key achievements include completing upgrades before the snow season, ensuring power/data circuits at Sedalia and Northwest, and providing necessary training to the fleet team.

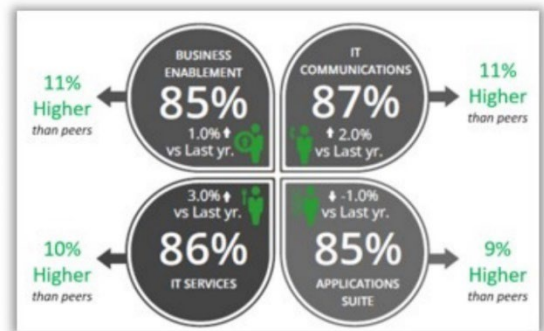


- **Cohero Enhancements** - The Coroner's Office relies on Cohero, a Case Management System, for its operations. IT partnered with our partner Cohero and the Coroner's Office to deploy a new system release. This release enhanced application responsiveness, fixed multiple defects, and improved end users' experience and productivity.



- **Conducted Survey to Assess and Improve IT Operations** - The mission of the County's Information Technology Department is to deliver exceptional service through innovative solutions, empowering County departments, divisions, and offices to provide cutting-edge technology services to both employees and citizens.

Recently, IT conducted its annual survey to gauge satisfaction levels across County departments and offices regarding IT tools and services. To ensure comprehensive and accurate insights, we partnered with Info-Tech, a respected third-party research and advisory firm, to help gather data, interpret the results, and benchmark our performance against similar government agencies. The survey results were overwhelmingly positive! Our IT Department consistently outperformed our peers in all four key areas.



While we celebrate these positive outcomes, we also recognize areas where we can further improve to maintain and elevate the high standard of service we provide. This invaluable feedback is instrumental in refining our strategies, driving continuous service improvements, and reinforcing our commitment to excellence. We are currently developing an action plan to address these insights and further enhance our technology services for the County.

Current IT Projects/Initiatives

Project Name/ Initiative	Project Description	Department/Office
<i>BITS Rewrite</i>	Move the outdated BITS application to a new, in-house Microsoft-based system to align with IT’s technology stack.	Clerk & Recorder
<i>Cartegraph Asset Management – Open Space</i>	Implement Cartegraph OMS system for Open Space to help manage assets. The new system will empower staff to efficiently track and manage assets, plan maintenance schedules, prepare for disasters, forecast budgets, and streamline work order management.	Open Space
CJMS Replacement	The CJMS System will be replaced with a new system that will improve communications, compliance, and public safety.	Community Justice Services
Cohero Performance Enhancement	Enhancements to the Cohero application will improve efficiency and user experience for the Coroner’s Office.	Coroner
E. Lansing Point Bldg – Tech Infra/Conf Room AV/Relo Moves	Full construction buildout of the E. Lansing Building, the extension of necessary County technology, and the relocation of Public Health, Community Justice Services, DA23 Diversion, and State JD23 Probation departments and their staff to accommodate Douglas' growth and the need for a northern County presence.	Enterprise
2025 Fair and Rodeo IT Support	Coordination of IT support for the 2025 Fair and Rodeo. This includes infrastructure setup, ticketing support, vendor coordination, and network connectivity.	Facilities
Next-Gen Teams and SharePoint	This initiative is designed to streamline collaboration by leveraging Microsoft Teams and SharePoint.	Enterprise
POSSE Upgrade	The POSSE Upgrade Project will update Douglas County’s POSSE system to version 7.4.3, including security, reporting, performance, and integration updates with GIS and payment interface systems.	Community Dev, Public Works, Engineering, Building
WorkSMART Budget/Finance	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project will modernize the County’s outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning system.	Enterprise
WorkSMART HR/Payroll	As part of the JDE replacement program, we aim to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management (HCM) platform to monitor and enhance the entire employee lifecycle comprehensively.	Enterprise
Motor Vehicle Data Warehouse	This phase of the data warehouse project consolidates data from the Motor Vehicle division’s data sources into a single location, allowing the division to generate reports and dashboards via PowerBI. Project outcomes include improving the efficiency and service levels of motor vehicle services, creating performance standards for staff, and enabling the ability to report data to internal and external stakeholders.	Clerk & Recorder

Commissioner Work Session – March 10, 2025

- **Gold Crown Sports Facility Presentation** – Representatives of Gold Crown Sports made a presentation to the Board on their proposal for consideration of funding a facility in Douglas County from the Parks, Trails, Historic Resources and Open Space sales tax.
- **Citizen Survey Discussion – Part 1** – The Board discussed with Dr. Hill what they were looking for in this year's semi-annual survey and he was asked to prepare the survey instrument for review the following week.

Commissioner Work Session – March 11, 2025

- **Ordinance Regulating Parking of Oversized Vehicles in Residential Areas** – The Board has heard from many residents in communities where parking of large vehicles (semi-trucks and large RVs) has become a safety issue and the Sheriff's office has drafted changes to the existing Traffic and Parking Ordinance to further define and address these issues.
Motion – Direct Legal and Sheriff staff to move forward with an ordinance regulating oversized vehicles parking in residential neighborhoods, per the recommended ordinance presented.
- **Highlands Ranch Link Proposal Update** – Following the March 3rd work session staff met with representatives of Via Transportation and discussed feedback provided by the Board. The presentation included updates to the proposal for microtransit services within Highlands Ranch and possibly into Lone Tree. Discussion included a cost increase from \$1.8 million to \$2.9 million (that still falls within the budget), based on longer rides that will require longer operating hours, and more vehicles but allows for more flexibility for riders; possibly expanding the service into Parker, Castle Pines, Castle Rock, with partnerships with those municipalities later. For now the direction was to move forward with the Highlands Ranch Link pilot and monitor the ridership and needs of the riders for the next year and plan for the future accordingly. The contract with Via Transportation will be submitted to the March 25 Business Meeting for approval.
- **Board of Human Services – Executive Session** - The Board was briefed on sensitive child welfare matters.

Commissioner Work Session – March 17, 2025

- **Castle Rock Urban Renewal Authority Briefing** – Town of Castle Rock officials presented their plan for The Brickyard & Sports Center proposed to be located within the proposed manufacturing site identified as the URA area to be revitalized that will generate jobs and tax revenue, and the financing plan. Discussion included improvements required to create access to the site, status of the URA process, and timeline.

Agritourism Use Opportunities in Douglas County – Staff presented an outline of potential opportunities to expand the existing zoning regulations to permit additional uses not currently allowed. A lengthy discussion included the possible uses that staff identified and other ideas that could be included.

Motion – Direct staff to develop the regulatory framework for agritourism in Douglas County, to include adopting, if not verbatim, the States agritourism definition. Passes 3-0.

- **Process and Regulatory Streamlining** – The Board was informed of ongoing process and regulatory streamlining efforts as well as additional streamlining potential staff is proposing. The focus is to reduce steps and requirements for the County's developers and builders for the purpose of eliminating or consolidating process steps to reduce costs and shorten timeframes for land use approvals. Ten initial options were identified and recommended by staff and discussed. Commissioners expressed support for staff's recommendations.

Motion – Direct staff to proceed with the options as presented and bring back any changes that result - with an amendment to make sure not abdicating any Board authority to staff and direct staff to bring back revisions consistent with that comment. Passes 3-0.

- **Safran Defense & Space, Inc. Road Name Change Process** – Safran Defense & Space, Inc. has contacted the County to change Compark Blvd to New Vernon Blvd. Staff is working with Safran to submit an application that describes the request, a letter of authorization from the property owner authorizing Safran, the lessee, to make the request on their behalf. The process will include sending the request out for referral and send courtesy notices to the 39 properties abutting Compark Blvd. and posting a notice on the property by March 25. The hearing to approve the request will be held April 8.

Motion – Direct staff to advance the request for approval at the April 8 Business Meeting. Passes 3-0.

- **Traffic and Parking Ordinance** – Commissioners previously provided comments on a proposed ordinance to address parking of commercial vehicles in highly urbanized residential areas, (intended for Highlands Ranch and Chatfield). Staff presented a draft of two amendments to the current County Traffic and Parking Ordinance that will address the concerns of residents for both commercial vehicles and restrictions for parking RVs on public streets, with associated fines proposed for violation. Commissioner Laydon requested staff to notify larger areas of interest, identified on the DCSO map where complaints have come in, so they could request to be added to the Ordinance. The first reading of the Ordinance will be April 8, with the second and final reading on April 22.

Commissioner Work Session – March 18, 2025

- **Cherokee Ranch Request**– Jeff Batten, the President of the Board of Cherokee Ranch and James Holmes, Executive Director and Chair, gave a presentation to the Commissioners for a request to bring up to date the estimates and the assessments for the Blunt House as well as the dairy farm, which they are envisioning to serve as an Education Center and to activate parts of the ranch that are not utilized at this time. The second part of the request is deferred structural maintenance at the Castle. Cherokee Ranch would like to create a long-term partnership with the County and offer a seat as a County Board Member as well as an appointee of the board member for board positions.

Motion – Direct staff to move forward on the request with Cherokee Ranch for Douglas County Board appointees that could be accepted into the Cherokee Ranch Board, as well as immediate action to the request from Cherokee Ranch for the \$75,000.00 granting and then further action to determine budgeting decisions based on the discussion for the additional \$500,000.00 request. Motion Passes 3-0.

- **Zebulon Follow Up** – Sam Herman, head of commercial real estate for from Sterling Ranch and Luke Taylor, KT Development updated the Board on a partnership for a youth-oriented Sports Complex with a piece of land outside of Sterling Ranch and has no contiguous homeowners. The Board went into executive session.

Motion – Direct staff to proceed with Sterling Ranch Company on the Regional Sports Complex at Zebulon Phase One with the full Dome option, baseball option and 3rd NHL sized ice rink as well as two indoor basketball courts to include the miscellaneous building area as well as to come back with additional grading through the Douglas County optional parcel with an eye towards additional baseball fields and directing staff to proceed to the next step with Sterling Ranch Development Company and KT to get the project moving. Motion Passes 3-0.

- **County Revitalization Authority and DCEDC Discussion** – Staff provided additional information about how the CRA could be used and included suggestions from DCEDC for consideration.

Planning Services Activity Report

Completed Projects

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/05/25	Inverness Filing 6, 3rd Amd, Lot 1A Block 20, 1 st Rev, 4 th Mod	Request to install a generator and remove 2 parking spaces.	SIP Modification	SP2025-001
3	03/05/25	4085 Lark Sparrow Street	Request for outdoor learning space additions at existing charter school.	Location and Extent	LE2025-002
1	03/06/25	NorthStar Condominiums	Referral request from Town of Parker for NorthStar Condominiums.	External Referral	RE2025-027
1	03/06/25	Stroh Ranch Filing 14, 2nd Amd	Town of Parker - combine 3 commercial lots into 1, vacate/dedicate easements.	External Referral	RE2025-024
1	03/06/25	Stroh Ranch Filing 14, 2 nd Amd - SDP	Town of Parker - SDP for a 31,500 sqft 2-story church with 500 seats.	External Referral	RE2025-025
2	03/06/25	Castleton Heights Site Dev Plan	Town of Castle Rock - SDP	External Referral	RE2025-020
1	03/11/25	Inverness Filing 6, 10 th Amd, Block 20, Lot 5A, 3 rd Amd	A USR amendment for EV chargers to be installed next to existing EV chargers.	Administrative Amendment	US2025-002
1	03/12/25	Ridgegate Southwest Village, Filing 4	Referral request from the City of Lone Tree for a final subdivision plat of 95.5 acres.	External Referral	RE2025-031
1	03/12/25	Tanterra, Filing 12	Third referral request from the Town of Parker for a final plat of Tanterra Filing 12.	External Referral	RE2025-032
2	03/12/25	Pine Canyon Planned Development	Town of Castle Rock - Pine Canyon Planned Development (PD).	External Referral	RE2025-033
1	03/13/25	RidgeGate East, Filing 5	City of Lone Tree - SIP the Lone Tree Justice Center.	External Referral	RE2025-035
1	03/14/25	9240A N Apache Rd, 1st Mod	Eligible Facilities Request. T-Mobile to replace equipment on existing communications tower	SIP Modification	SP2024-093
2	03/18/25	Sage Port Filing 2, Poncho Road	Technical Plat Correction to rename Poncho Rd to Copper Fox Pl	Administrative Replat	SB2025-002

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	02/21/25	Solstice Filing 1, 2 nd Amd, Tracts J1 & J2, 1 st Rev	Request to add amenities to The Solstice Highline House Community Club.	SIP Revision	SP2024-105
3	02/21/25	Town of Sedalia, Block 18, Lot 1-A, 1st Rev	Request for change portions of the approved use from restaurant to office.	SIP Revision	SP2025-008
3	02/25/25	Roxborough Downs, Lot 60 and Lot 61	Request to vacate the lot line between 2 residential lots.	Administrative Replat	SB2025-007
2	02/26/25	Castle Pines Village Filing 28A, Tracts, A, G, and H	Request for a Location and Extent (L&E) to add a new 2 MG Tank.	Location and Extent	LE2025-003
1	02/27/25	Antelope Crossing	Request for 4 single family residential lots.	Minor Dev Residential	SB2024-066

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	02/28/25	Travois Filing 1, Lot 4, 5, and 6	Request to combine 3 residential lots into 2 lots.	Administrative Replat	SB2025-005
2	03/04/25	Nichols Exemption, 1st Amendment	Request to adjust property lines for two exempt parcels.	Exemption	EX2024-004
3	03/04/25	Titan Road Ind'l Park Filing 1, Lot 9, 1 st Rev	As-built revision to include auto mechanical and auto body shop as approved uses.	SIP Revision	SP2025-006
2	03/05/25	Happy Canyon, Tracts F, G, and J	Zone Map Change for 3 Tracts to be rezoned from Estate Residential to Open Space.	Zoning Map Change	DR2024-005
2	03/07/25	Ice Tong Rezone	Rezone 1.3 acres of 72.5-acre parcel from A-1 to Sedalia Downtown (D).	Rezoning	ZR2021-006
2	03/10/25	656 N Russellville Rd	Allow the outbuilding from 1956	Variance	VA2025-002
2	03/11/25	Monte Ridge, 1st Amd, Lot 1A and 2A	Electric substation & battery energy storage system for CORE Electric Cooperative.	Location and Extent	LE2025-004
1	03/17/25	Compark Boulevard Renaming, 1st Amd	Technical plat correction for a street name change from Compark Blvd to New Vernon Pl	Replat	SB2025-012
2	03/18/25	Ramblewood Planned Development	Request to rezone from A1 and RR to PD for future subdivision & residential development	Rezoning - Planned Dev	ZR2024-031

Upcoming BOA Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/15/25	656 N Russellville Rd	Allow the outbuilding from 1956	Variance	VA2025-002

Upcoming PC Hearings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	04/07/25	Castle Pines Village Filing 28A, Tracts A, G, and H	Request for a Location and Extent to add a new 2 MG Tank.	Location and Extent	LE2025-003
2	04/07/25	Rocchio Luly Ex, Parcel 2, 8th Amd	Update and extend existing telecom tower by 65-ft for FM radio antennas.	Amendment	US2024-010
1	04/07/25	Inverness Subdivision Filing 9, Lot 3	Convert existing office building into a mixed-use complex for 53 apartments & commercial uses and waive certain provisions of the CARA overlay zoning dist	Original	US2024-011
3	04/07/25	Struby Resurvey, Lots 7-11	Request to rezone from General Industrial to Light Industrial.	Rezoning	ZR2024-008
1	04/21/25	9315 Sand Creek Road	Request to rezone from Agricultural One to Large Rural Residential.	Rezoning	ZR2024-030

Upcoming BCC Land Use Hearings or Meetings

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/25/25	Fields Filing 2	Final plat for 5 single-family lots and 1 tract.	Final Plat	SB2024-027
1	04/08/25	BPPT Incentive Agreement with Safran Defense & Space, Inc.	Business Personal Property Tax Incentive Agreement with Safran Defense & Space, Inc.	Agreement	
3	04/08/25	Sterling Ranch Filing 7A	Extend recordation of the final plat for a second, one-year extension.	Extension	XT2025-003

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	04/08/25	Hier Exemption, 1 st Amendment	Divide an existing exempt parcel into 2 to for a single-family residence on 2.36 acres.	Exemption	EX2025-001
2	04/08/25	Rocchio Luly Ex, Parcel 2, 8 th Amd	Update and extend existing telecom tower by 65-ft for FM radio antennas.	Amendment	US2024-010
1	04/08/25	Compark Boulevard Renaming, 1 st Amd	Technical plat correction for a street name change from Compark Blvd to New Vernon Pl	Replat	SB2025-012
3	04/21/25	Struby Resurvey, Lots 7-11	Request to rezone from General Industrial to Light Industrial.	Rezoning	ZR2024-008
1	05/13/25	9315 Sand Creek Rd	Rezone from A-1 to LRR	Rezoning	ZR2024-030
1	05/13/25	Inverness Subdivision Filing 9, Lot 3	Convert existing office building into a mixed-use complex for 53 apartments and commercial uses and waive certain provisions of the CARA overlay zoning dist.	Original	US2024-011

Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/05/25	13145 S Perry Park Rd	USR to create and operate a wedding venue.	Site Imp Plan	PS2025-032
2	03/12/25	10180 Bayou Gulch Rd	Convert the existing structure to a church for about 100 parishioners.	Site Imp Plan	PS2025-030
2	03/12/25	7935 E State Highway 86	Divide the property into two lots.	Minor Dev Residential	PS2025-034
3	03/12/25	6001 Ron King Trl	Install Conex storage containers, shade canopies and improved parking.	SIP Revision	PS2025-038
3	03/12/25	Sedalia Ind'l Park, Lot B & 5765 Peterson Rd	Construct two 26,400 SF buildings and several recycled asphalt storage areas.	SIP Revision	PS2025-036

Streamline Pre-submittals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/13/25	Black Forest Estates – Unit 1, Lot 39	Lot Line Adjustment to mirror an existing fence line and improve homesite orientation	Administrative Replat	PS2025-047
2	03/13/25	Carner Exemption	Building Envelope Adjustment to optimize placement of a new barn.	Administrative Replat	PS2025-048
3	03/13/25	Lawrence Dev, Lot 1 and 3	Lot Line Adjustment to increase the Lot 1 by approximately 2 acres from Lot 3.	Administrative Replat	PS2025-029
1	03/17/25	Compark Blvd	The applicant proposes a road name change to rename Compark Blvd to New Vernon Pl	Administrative Replat	PS2025-046

New Applications

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	03/07/25	Pinery Meadows Preliminary Plan	Request for a 40 attached and 95 detached single family lots on 39.5 acres.	Preliminary Plan	SB2025-009
2	03/07/25	Monte Ridge, 1st Amd, Lot 1A and 2A	Electric substation and battery energy storage system for CORE Electric Cooperative.	Location and Extent	LE2025-004
2	03/10/25	Bears Den Rural Site Plan Ex, 17 th Amd, Parcel 16B	Request to adjust residential building envelope on parcel 16B.	Administrative Replat	SB2025-010

Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	03/11/25	Bear Canyon Ranch Exemption, 9th Amd	Request to adjust building envelope on residential lot.	Exemption	EX2025-003
2	03/11/25	Bears Den Rural Site Plan Ex, 17th Amd	Request to adjust residential building envelope.	Exemption	EX2025-002
2	03/11/25	Canyons Far South Filing 1	Town of Castle Rock - final plat	External Referral	RE2025-039
2	03/11/25	Canyons Far South Filing 2	Town of Castle Rock - final plat	External Referral	RE2025-040
1	03/12/25	Looking Glass Filing 21 Tract C	Town of Parker – SIP for a proposed Amenity Center within Looking Glass.	External Referral	RE2025-041
2	03/12/25	Pinery Filing 8B, Lot 52A	Request for adjust boundary between residential lot and County-owned tract.	Administrative Replat	SB2025-011
2	03/13/25	Parker Pointe, Filing 1, Lot 1	Referral request from the Town of Parker for a site plan for a 8,000 SF auto parts store.	External Referral	RE2025-042
3	03/17/25	Highlands Ranch Filing 134A, Tract B, 1 st Mod	Request for changes to landscaping at existing golf club building.	SIP Modification	SP2025-012
1	03/17/25	Compark Boulevard Renaming, 1st Amd	Technical plat correction for a street name change from Compark Blvd to New Vernon Pl	Replat	SB2025-012
1	03/18/25	Parkway Subdivision Filing 2, 10th Amd	City of Lone Tree - SIP and Final Plat for Hawkview at Willow Creek Mixed Use Dist	External Referral	RE2025-044
	03/18/25	Independence Right-of-Way Vacation	Referral request from Elbert County for an Independence Right-of-Way (ROW) vacation.	External Referral	RE2025-043

New Sign Permits

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	03/11/25	Chatfield Farms Filing 1-A, 8 th Amd, Lot 119A-3C	Christian Brothers Automotive - 10135 Waterton Rd	Sign Permit	SG2025-028

Liquor Licenses

Dist.	Date	License Type	Business Name & Address	License No.
3	03/10/25	Retail Liquor Store - Transfer	Town Center Liquors - 3506 Town Center Dr	LL2025-019

Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
2	03/10/25	Easter Brunch at Spruce Mtn Ranch	Mount Saint Vincent - 14771 Spruce Mountain Rd	LL2025-018

Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
Kendrick Castillo Way / Plum Valley Lane Signal Project, TF 2021-026	Jan.27, 2025	Feb. 5, 2025	Feb. 18, 2025 6 bids under review	Mar. 25, 2025

This project consists of the reconstruction of the intersection at Kendrick Castillo Way and Plum Valley Lane and installation of a traffic signal. The project includes the removal and replacement of curb, gutter, and sidewalk, asphalt pavement, and curb ramps removal of the existing traffic signals, contraction of a new signalized intersection including setting new traffic signal poles and mast arms, and associated work. Bid items include traffic signal components, erosion control items, aggregate base course and pavement markings, construction surveying, topsoil, sod and irrigation.

Palmer Divide Avenue Paving Project (Phase 3) CI 2023-013	Feb. 3, 2024	Feb. 12, 2025	Mar. 4, 2025 9 bids under review	Mar. 25, 2025
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The Palmer Divide Avenue Paving Project (Phase 3) consists of extending the asphalt roadway on Palmer Divide Avenue from Black Forest Road to Southeast Cherry Creek Road. Palmer Divide Avenue lies on the southern boundary of Douglas County. This portion of Palmer Divide Avenue is currently maintained by Douglas County. This project will also replace two existing culvert crossings with new crossings, including flared end sections.

Hilltop Rd Imp Project CI 2020-029	Feb.10, 2025	Feb. 19, 2025	Mar. 11, 2025	Apr. 8, 2025
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The Project consists of widening and reconstructing Hilltop Road and Singing Hills Road corridors in three (3) phases. Phase 1 will include the paving of Hilltop Road from Legend High School to Crestview Drive/Village Road.