

TO: The Board of County Commissioners
FROM: Douglas J. DeBord, County Manager
DATE: October 22, 2024
RE: **County Manager Report**

- **Life of a Ballot: Follow your 2024 General Election ballot through the process - What’s the status of your vote? Track your ballot each step of the way.** If you’re a registered voter in Douglas County, you’ll receive your ballot by mail and can track its status each step of the way. Watch this short [“Life of a Ballot” video](#) to see exactly how the Douglas County Elections Office does its job to ensure that your vote counts — just like it’s supposed to.



Colorado has been conducting mail ballot elections since 2014 and is regarded as a national model for election integrity, security, and high voter turnout. Your ballot is secure and monitored throughout the election process by cameras, chain of custody logs, and bipartisan teams of election judges from your community who participate in each step of the process.

Ballots for the Nov. 5, 2024, General Election were mailed to all eligible voters beginning Friday, Oct. 11, and you can expect your ballot to arrive by Wednesday, Oct. 23. If you have not done so already, visit DouglasVotes.com [to sign up to track the status of your ballot](#) with phone, text, or email notifications from BallotTrax. For official voter resources and election information, or to chat with Elections staff, visit DouglasVotes.com, or contact Douglas County Elections by phone at 303-660-7444.

- **Funds available for remainder of 2024 for Douglas County Veterans in need - Douglas County Veterans Services receives \$10,000 grant to continue helping those who’ve served ([full story](#))**



Are you – or do you know – a Douglas County Veteran needing emergency assistance with housing, food, transportation, employment, mental health care or other urgent concerns? You may [apply to receive Veterans Emergency Assistance Funds](#) for 2024-25.

The funding – the result of a grant from the Colorado Department of Military and Veterans Affairs – is part of a robust arsenal of resources available through the [Douglas County Veterans Service Office](#), serving

Veterans and their families in Douglas County. To learn more about the programs available please visit the [Veterans Service Office webpage](#), call [303.663.6200](tel:303.663.6200) or email Veterans_Services@douglas.co.us.

Open Space and Natural Resources

- On September 28th, staff and volunteers participated in a **Dougnad** community event in recognition of National Cleanup Month observed each September. Douglas County's "Dougnad" is the Douglas County's branding of a term known as "Dugnad". This is the word used for a custom communal work in Norway that dates back centuries. Today dugnad has come to mean unpaid voluntary work done in a group for local, national, or international causes.

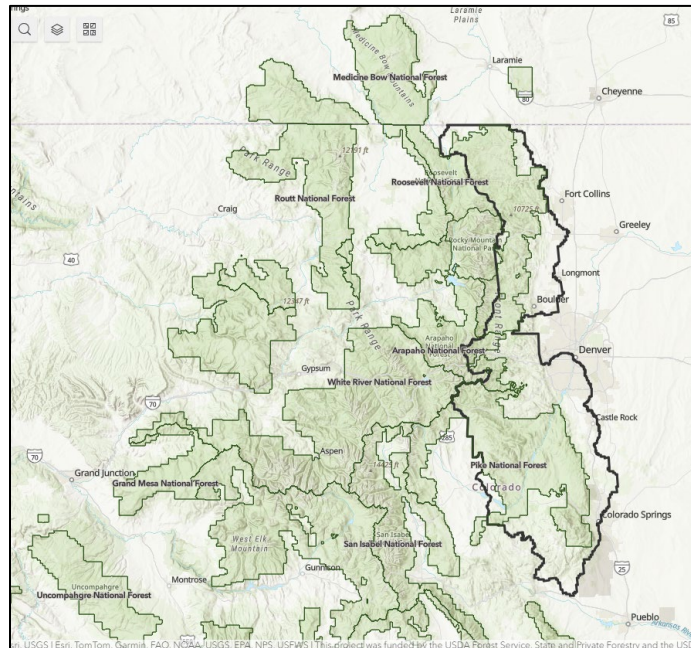
The Open Space leg of this Dougnad community day involved a cleanup at Glendale Dog Park. Over 100 pounds of waste was collected and disposed. More than fifty members of the community volunteered their time to clean up the park, spend time with their dogs and other park visitors, and help make the community a better place!



- **Helping Develop Leadership in Douglas County** - 2024 marks the 25th year of OSNR participation in the Leadership Douglas County programming events. Leadership Douglas County is a program of the Castle Rock Chamber Foundation established to ensure the continuity of knowledgeable and effective leadership in Douglas County. Each year, Open Space staff and volunteers have hosted a class field day at one of the Douglas County's Open Space properties for the participants enrolled in the program. This year's field day was held at Prairie Canyon Ranch in Franktown, which included a tour of the property and natural resource and historical interpretation provided by Open Space staff and volunteers.

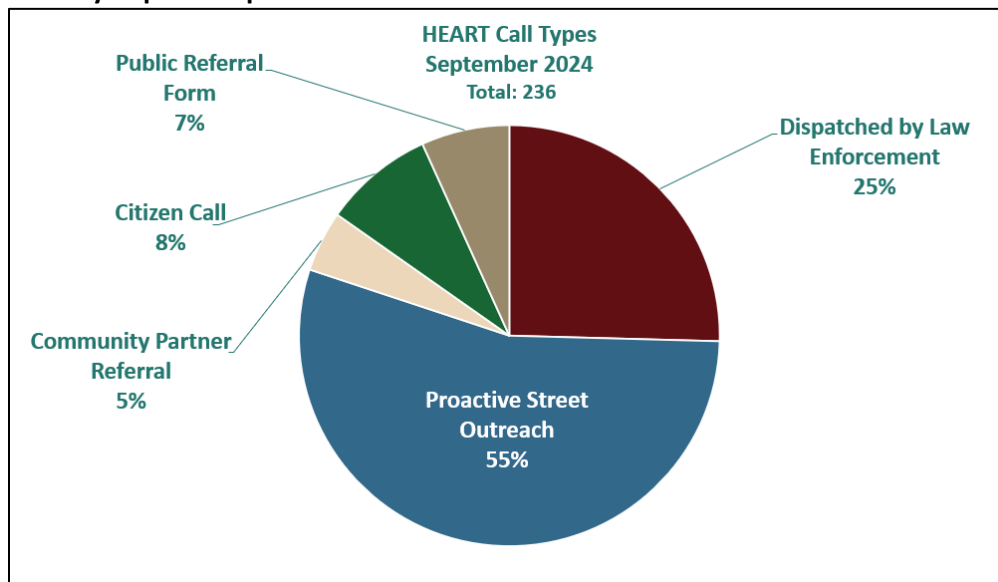


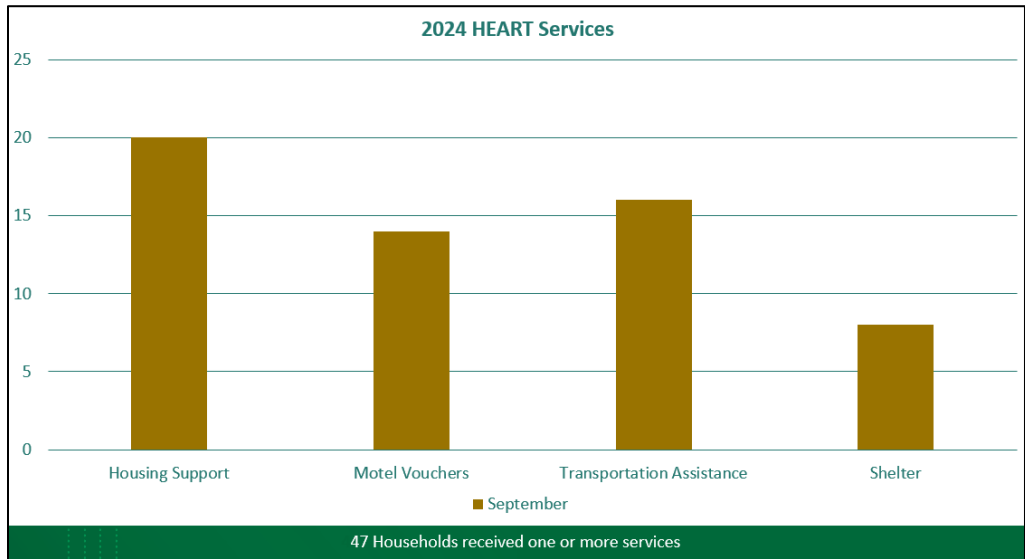
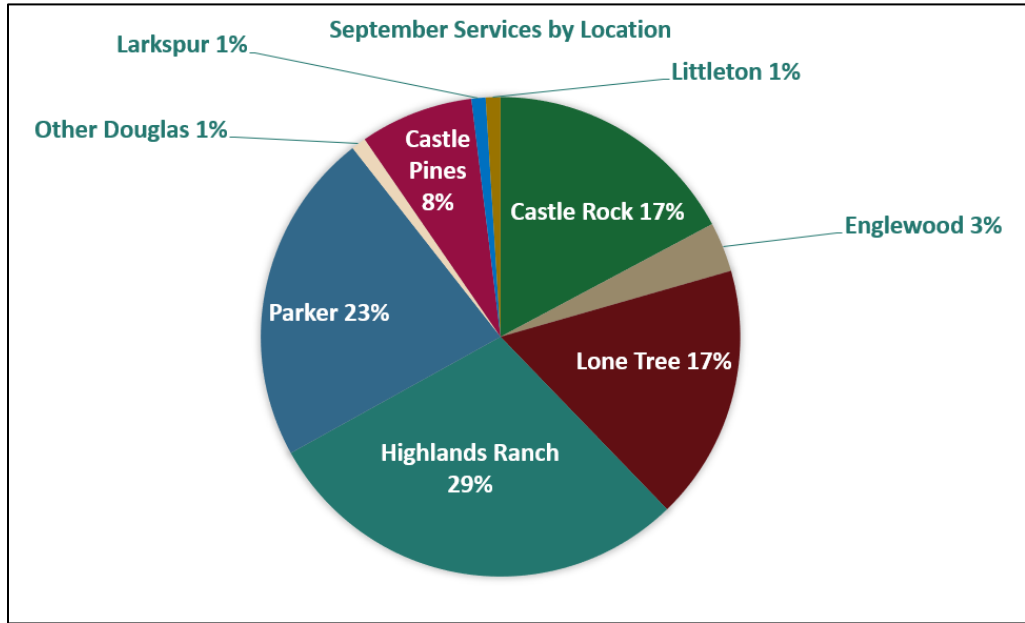
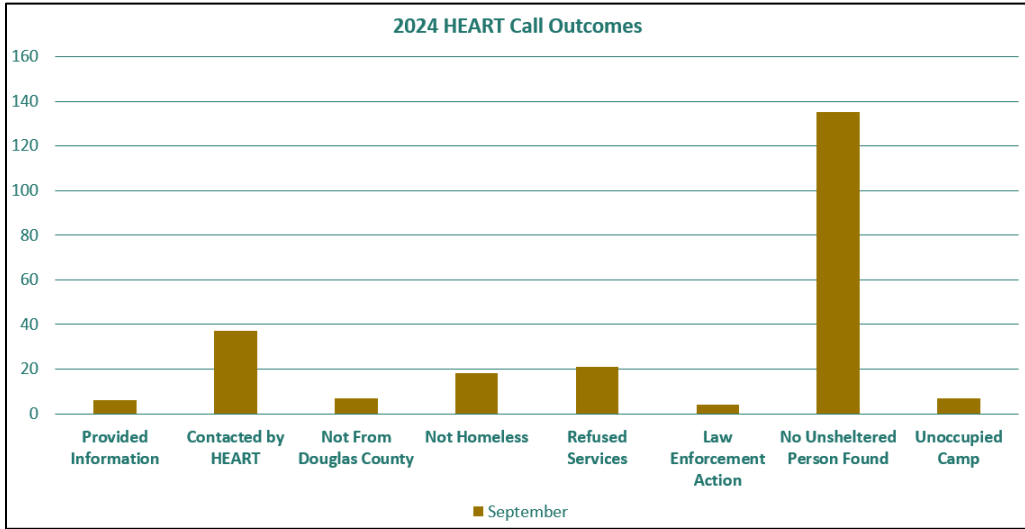
- Partnering for Wildfire Prevention** - Staff from the Pikes Peak District of the Pike National Forest are launching a new environmental assessment (EA) for vegetation management. The EA will identify areas within the analysis footprint in the Pike National Forest in need of treatment, articulate desired outcomes, and authorize various methods for wildfire fuels reduction. This is the next step in the ongoing US Forest Service Wildfire Crisis Strategy process which is intended to create resiliency in the landscape and will draw from lessons learned from nearby management actions. The Forest Service will be working with outside entities, especially established stakeholders and working groups like OSNR, to provide input into the process. Below is a map showing the Colorado Front Range Area included in the US Forest Service Wildfire Crisis Strategy. The Pike National Forest is included within this identified area.



Community Development
Community Services

- HEART Activity Report - September 2024**



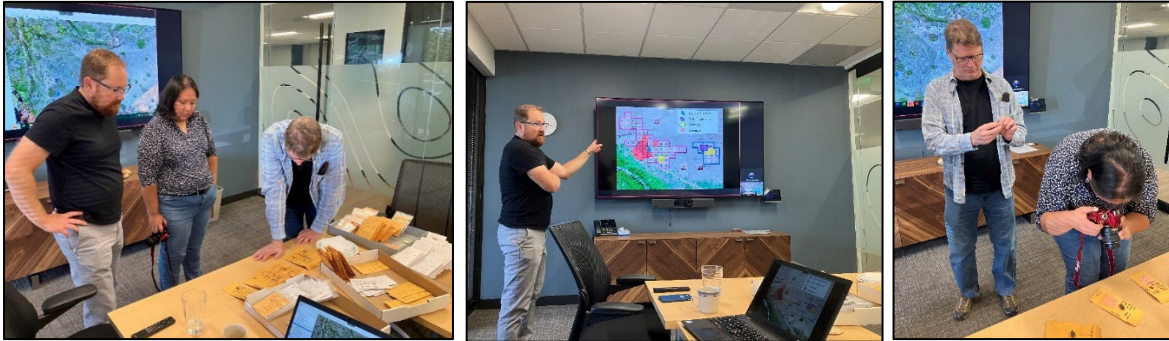


HEART Success Story:

- HEART received a call from a concerned citizen regarding a male walking alongside the highway. Once contacted, HEART learned that the male was trying to get to a regional shelter. HEART provided the man with transportation to a bus station, along with some food, and information about the Ready to Work (RTW) Program. The male eventually checked into a regional shelter, but also applied for the RTW Program and was later accepted. The client is currently doing well at RTW and is actively engaged.

Planning Resources

- **Jicarilla Apache Nation Tribal Consultation** - On October 1, 2024, the Curator started tribal consultation with ERO Resource Corporation for the interpretation of the rock shelter project and other archaeological sites in Douglas County. The tribe in attendance was the Jicarilla Apache Nation. The tribe was very interested in the artifacts found at County sites, particularly the pottery. They have a unique style and still make the pottery today the traditional way, which will help us understand the fragments we find in the field. The Jicarilla Apache will continue to consult on the rock shelter project.



- **History Repository Douglas County Library Coffee Chats** - Starting in October, contractor Todd McMahon and Repository volunteer Mark Howard will give Coffee Chats at the different Douglas County Library branch locations. The chats take place on Tuesdays and occur at different branches. The citizens in attendance range from 4-16 people. Topics discussed have included their backgrounds in archaeology, the Repository collections, virtual museum, archaeology in the Highlands Ranch area, the Lamb Spring site, Cheese Ranch, Cherokee Ranch history and plans to display artifacts at Parker Water & Sanitation District offices.

Parks, Trails and Building Grounds

- **Fertilizer Program Modifications** - This year, Parks staff implemented a new program for fertilizing the 63 acres of natural turf grass that the Division maintains. Research into different formulations and recent advancements in compositions of fertilizer resulted in a type of additive that lasts longer with fewer applications of material.

This “slow release” fertilizer brought the annual applications down to three versus seven applications in the past. The savings for labor and equipment equals 57% or roughly \$12,000 for the Division. Additionally, the fertilizer composition is resulting in a higher quality turf grass that is safer for the environment through less chemicals being added to the soil profile.



- **Parking Lot Replacement** - Paving operations are currently underway at Highland Heritage Regional Park and Fairgrounds Regional Park. Through assessments with Douglas County Engineering, portions of parking lots at both facilities were identified for replacement as safety concerns.



Rueter-Hess Reservoir Updates

- **Trail and Parking Lot Vegetation Removal** - From October 6 through October 13, the Rueter-Hess Rangers conducted trail maintenance and vegetation removal on the Rueter-Hess Incline Trail, Rosie-Rueter By-Pass Trail, and trailhead parking lots. The Rangers have observed a higher visitation rate for trails due to the cooler weather. The trail-goers were grateful for the improvements to the trail corridor.



Public Works

Activities for October 7 – October 18, 2024

Active Projects

- **West Frontage Road Relocation (aka Dawson Trails Blvd Project)** - Douglas County and the Town of Castle Rock have partnered to construct the new road called Dawson Trails Blvd. Construction started on September 9, 2024 and is anticipated to be completed in the fall of 2025. For further information about this project, visit: [West Frontage Road Relocation Project](#)
 - Traffic Impacts: Construction will occur Mon - Fri from 7 a.m. to 7 p.m. Saturday work will occur with approval. There will be no construction work on major holidays.

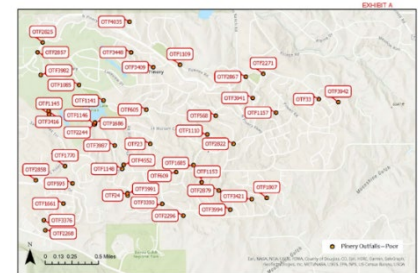


- Westcreek Road (84" Storm Sewer Culvert Replacement)** - Construction starts Monday, October 21: The 84-inch CMP culvert at 14522 Westcreek Rd is experiencing failures within the top of the pipe. Douglas County Special Projects Engineering will begin replacing this storm culvert on Monday, October 21, 2024. Weather-dependent, it will last for approximately 60 days (December 20, 2024).

Traffic Impacts: Westcreek Rd will be reduced to a single-lane temporary road in both directions, and drivers should take care when driving through this area.



- Pinery Outfall Repair Project:** Began on July 17, 2024 and is on-going. The Pinery Outfall Repair Project will clean and expose the outfalls that have been located and inspected in the Pinery Subdivision. There are about 40 outfalls that are in poor condition that need cleaning and then repairs. The work being done at this time involves cleaning and exposing the outfalls only, no repairs at this time. Work will be intermittent as crew availability allows. (See map for all locations).



- Pinery Ponds Vegetation Removal Project:** This project started on Tuesday, October 8, 2024: Douglas County is analyzing the existing publicly owned detention ponds within the Pinery. The ponds that Douglas County owns are located within Douglas County Open Space. Several of these ponds have large amounts of vegetation that are impacting the surveying of the ponds to determine the next steps in the maintenance process.

Vegetation removal will occur this week, and it should last approximately three weeks, weather dependent. No traffic impacts - work will mainly be done in the open space.



- US 85 Widening from Highlands Ranch Pkwy to C-470 Improvements - Traffic impacts (October 13 - 19, 2024):** The last extended closure in a series of paving operations will occur at County Line Road east of US 85 from October 14 – 19. For more information about these closures, visit the [project webpage](#).

Single lane closures on northbound and southbound US 85 and on the C-470 ramps at US 85 from 9 a.m. to 3 p.m. daily, Oct. 14 - Oct. 19, throughout the corridor.



- Ridgeglen Way Storm Sewer Replacement Project:** This project began on September 16, 2024 and is anticipated to conclude on November 15, 2024.

Summary of project: Excavation will begin October 9, 2024. This project is going to replace approximately 343 LF of corrugated metal pipe that has reached its life expectancy and install two new manholes for access for future maintenance needs. Driveway and street access will be maintained, but there may be minor delays as Ridgeglen will be a one-lane road during this project.



- **West Frontage Road (Town of Castle Rock project)** - Long-term Closure between Territorial and Tomah Roads - On August 19, crews closed the section of the West Frontage Road between Territorial and Tomah roads. Local access to businesses and residences along West Frontage Road will remain, but no through traffic will be allowed. This estimated 18-month closure will allow crews to safely build the new interchange and relocate this portion of the West Frontage Road to its new permanent location, west of the BNSF Railway tracks. [Closure and detour information](#)
- **University Blvd (between Crossland Way and Crosspointe) Small UV CIPP Storm Sewer Lining Project** – Completed Friday, September 20, 2024.
 - Summary of project: Our contractor completed the lining of the storm sewer that goes across University Blvd between Highland Heritage Regional Park and Cheese Ranch Historic Park. A section of pipe in Cheese Ranch Historic Park also needed to be excavated and lined.
- **Dad Clark Gulch 3.0** - Naranjo Civil Constructors has completed the installation of 12 riffle drops and is installing soil rip rap (FC#2023-008).



- **Sterling Ranch Filing #7-A and #5-C** - Three Sons Construction is installing storm sewer inlets in Filing #7-A, and Fiore is installing storm sewer in #5-C (DV#2023-410).



- **Lansing Residential Subdivision** - Libert Infrastructure is installing storm sewer (DV#2123-137).



- **Cross Creek Subdivision** - Martin Marietta is placing asphalt in Phases 1A & B (DV#2023-121).



- **The Canyons Subdivision** - Clyde Construction is installing sidewalk (DV#2023-323).



Building

- **Inspections, Permits and Valuations from September 30 - October 11, 2024:**

Inspections		
	Building	1069
	Electrical	812
	Mechanical/Plumbing	480
	Roofing	305
Permits		
	Accessory Use	18
	New Commercial	5
	Residential Alteration	0
	New Residential	52
	Roofing	154
Valuations		
	Accessory Use	\$741,710
	Commercial	\$1,723,973
	Residential Alteration	\$1,229,393
	New Residential	\$17,468,012

- **Letters of Credit (LOC) and Warranties**
 - **Meridian International Business Center Filing 7, 7th Amd DV2021-187** - GESC Permit security in the amount of \$53,381.00. No action will be taken if the LOC is amended to extend the expiration date to 10/19/2025.

- **MS4 and Stormwater Matters:**

- CDPHE Regulation 87 Dredge and Fill — Staff attended the Compensatory Mitigation Workshop for Streams with the Water Quality Control Division (Division) on October 4th. The final Rulemaking process through the Water Quality Control Commission will set the Regulations for the State of Colorado's Dredging and Fill permitting system.
- CDPHE Aquatic Pesticides General Permit - Staff attended the Aquatic Pesticides Permit presentation put on through the Colorado Stormwater Council and CDPHE on October 10. The Aquatic Pesticides General Permit is expected to be publicly noticed for renewal in November 2024.

Operations and Pavement Management Programs

- **Gravel Road Program:** The County maintains a network of approximately 300 miles of gravel roads. The following outlines the project information from each program.



Gravel Projects Summary	Labor Hrs.	Labor Cost	Equipment Cost	Material Cost	Total Cost
Totals	381	\$19,437.46	\$32,176.20	\$2,105.30	\$53,178.96

- **Grading Operations:** During this reporting period, a total of 11 lane miles were graded on 3 county roads for a total cost of \$43,165.53.

Type of Program	Miles YTD	Total Cost
Grading Operations	2,974	\$1,036,058.72
Gravel Projects	2,849	\$2,252,758.43
Dust Control		\$485,316.25

- **Dust Control:** During this reporting period, twenty roads received dust control treatment.

The following table is a summary of dust control maintenance costs:

Dust Control Summary	Labor Hrs.	Labor Cost	Equipment Cost	Material Cost	Total Cost
Totals	235	\$13,693	\$27,104.30	\$61,807.11	\$102,603.87

- **Grading Operations:** During this reporting period, a total of 125 lane miles were graded on 52 roads. Total Cost on Grading Operations this reporting period: \$46,571.19

- **Ditch Maintenance:** During this reporting period, ditch maintenance was performed on 14 county roads.
- **Maintaining Shoulders:** During this reporting period, shoulder maintenance was performed on 9 roads.
- **Culvert Inspection Report:** During this reporting period, inspections were completed at 6 locations.
 - Summary (YTD)
 - Total Inspections Completed – 691
 - Good – 404
 - Fair – 129
 - Poor – 111
 - Severe - 47
 - Upcoming inspections scheduled for: Sterling Ranch Filing 6A.



- **Paved Road Repairs:**
 - **Asphalt Repairs (including pothole patching):** During this reporting period, potholes were repaired at 12 locations.
 - **Crack Sealing:** During this reporting period, crack sealing was completed on 5 county roads.

Asphalt Repair Summary	Labor Hrs.	Labor Cost	Equipment Cost	Material Cost	Total Cost
Totals	487	\$24,256.97	\$14,178.68	\$16,673.45	\$55,109.10

- **Sweeping Program:** Sweeping operations removes particulate matter and improves air quality to meet metro area quality standards. Regular sweeping removes sand, debris, leaves, and trash that can cause unsafe conditions for motorists, bicyclist, and pedestrians. And protects and improves water quality before it can enter storm sewers and drainage ways.

During this reporting period, sweeping was completed in 16 areas.

- A total of 1,727 yards of debris YTD were swept and removed from residential and arterial roads.

Sweeping Summary	Labor Hrs.	Labor Cost	Equipment Cost	Material Cost	Total Cost
Totals	116	\$5,838.75	\$8,898.36	\$29.00	\$14,766.11

- **Ice Mitigation** – During this reporting period, ice mitigation was completed on Cornerstone Lane. A total of two inlets and four area drains were installed.
- **Invasive Weeds Management Program:** Bare ground treatments took place on Broadway St. YTD: 1,508 swath miles have been mowed and 334 acres have been sprayed.

Invasive Weeds Maintenance Summary	Labor Hrs.	Labor Cost	Equipment Cost	Material Cost	Total Cost
Totals	82	\$3,556.76	\$1,587.41	\$9,319.35	\$14,463.52

- Survey research and reconnaissance have commenced on **East Parker Road and Miller Road**. Another troublesome intersection in need of safety improvements is pending. This work will include the reclamation of numerous County G.I.S. Control points within a several-mile radius, which have not been confirmed in over ten years. This is just another reminder to always check if new developments will impede or altogether ‘wipe out’ these crucial monuments far in advance of any construction.

Survey assistance was provided in Chatfield Acres along West Lakeside Drive to show roadway rights-of-way for Public Works to commence much-needed roadside ditch maintenance. It was determined that several trees are well within the County’s R.O.W. and thus need to be removed. Procedures like this help to keep the peace with neighboring residents by clearly showing where their property starts and stops.



Traffic

- **Special Events** - [Additional details for Special Event Permits](#)
 - In Review:
 - Nov 2 – Repeat Event: ETF2024-040 Backcountry Wilderness Half Marathon
 - Nov 28 – Repeat Event: ETF2024-039 Turkey Day 5K

Facilities, Fleet and Emergency Support Services

Facilities (County-wide)

- **Justice Center:**
 - Patrol Furniture Capital Project - 100% complete
 - Clerk of Courts Phase III, IV and V - 99% complete
 - Liebert BAS Upgrade – 95% complete
 - DA’s remodel – 95% complete
 - K9 Memorial, entrance – 90% complete (see right)

- Elevator Modernization J, K, L, M – 25% complete
- **Miller:** Variable Frequency Drive Project - 100% complete
- **Wilcox:** Fabricated and installed the first solid surface countertop on the 1st floor – 25% complete
- **Clerk & Recorder:** Remodel Phase 1 – 20% complete (see right)



Fleet

- **Recently Completed:**
 - In-serviced unit 24001 and 2404.
 - Decommissioned units 0419, 1612 and 1322.
 - Our fabrication shop is doing great work with stainless steel.
 - New fenders for sand truck (see below right)
 - Headache rack modification to lower overall height. (see bottom right)
 - Ordered Clerk and Recorder ADD Equinox
 - Worked with Attorney’s Office to review, edit and approve the new lease contracts for the DA 23 vehicles.
- **Working on:**
 - Fuel site management automatic tank gauge upgrades are in progress.
 - 2024 Budget Acquisitions specs/quotes.
 - Two units remaining to be spec’d and P.O.’d.
 - Trello, project management software implementation.
 - Sharepoint setup and file migration.
 - RFQs for tires and shop supplies.
 - Assisting PW Ops with sander calibrations.
 - 2025 Budget: asset and upfit specs
- **Fleet Acquisitions:**
 - 2022 Asset Replacements & ADDs (103 Assets)
 - Budgeted – 1 at upfitter, 65 received
 - Additional/Unbudgeted – 2 at upfitter, 31 received
 - Risk Mgt Replacements – 4 received
 - 2023 Asset Replacements & ADDs (72 Assets)
 - Budgeted – 8 at upfitter, 53 received
 - Additional/Unbudgeted – 9 received
 - Risk Mgt Replacements - 2 received
 - 2024 Asset Replacements & ADDs (83)
 - Budgeted – 2 in process, 25 P.O.d; 25 at upfitter, 17 received
 - Additional/Unbudgeted – 4 in process, 7 received
 - Risk Mgt Replacement – 3 received



Douglas County Fairgrounds and James R. Sullivan Events Center

- Fairgrounds Events (past two weeks): National Versatility Ranch Horse Finals, Honor Guard , GOP Breakfast, Rocky Mountain MCC, Elections, Rebel Ratters, October Barrel Race, Family Church Game Night, Mile Hi Barrels, Plum Creek Kennel Club, 4-H Achievement Night, Active Threat Training, PE +, Rocky Mountain

Beagle Club Scent Work Trials, Truck or Treat, Colorado Mounted Thunder Practice, Elite k-9, Lan fest, Auggies Birthday Party, Parks & Rec Vendor Day (EC), Mile Hi Barrels – Jackpot (IA), Plum Creek Kennel Club (MPBN), Leadership Douglas County, FFESS Pot-luck, Home Show, Oktoberfest Vaulting Competition (pictured below), Spina Bifida Fall Fundraiser, Bloodhound Man Trackers, Purple Reign Abdication, Home Show, 4-H DC Rabbit ears, Douglas Conserves Meeting



- **Projects:** Sani Glaze Event Center lobby – 100% complete

Safety and Security/Emergency Support Services

- COOPs are due for quarterly review/updates/submittal and approval.
- The 2nd annual ERC recognition event will be on November 13.

Information Technology

New IT Projects/Initiatives		
Project Name/ Initiative	Project Description	Department/ Office
Mill Levy Replatform	Rewrite the Mill Levy certification app from OutSystems to Microsoft. The new version will retain current functions while enhancing performance, scalability, and Microsoft integration.	Budget, Assessor
Foreclosure App MDS	The Public Trustee Office, part of the Treasurer's Office, manages county foreclosures and tax liens. This project will transition from their outdated MDS system to the new contemporary GTS application offering better support.	Public Trustee/Treasurer
Current IT Projects/Initiatives		
Project Name/ Initiative	Project Description	Department/Office
Tax Roll Quality Improvements 2024	Enhance efficiency and accuracy in executing Tax Roll and Test Tax Roll activities while minimizing reliance on the custom Tax Roll application.	Assessor, Treasurer, Budget
CJMS Replacement	The CJMS System will be replaced with the Harris Pre-Trial 360 system, including the Socrates smartphone app, to increase communications, compliance, and public safety. The new system will be implemented and ready for the new Judicial District 23.	Community Justice Services
Cohero Reimplementation	Configure the current case management system and increase its efficiency and effectiveness, enabling the Coroner's Office to leverage reporting, PowerBI, and GIS capabilities.	Coroner's Office
User Provisioning & Deprovisioning	The New User Provisioning and Deprovisioning project will improve and streamline the provisioning and de-provisioning process for	Countywide

	new hires and terminations. The project will create documented processes and asset tracking and identify standards and owners for the different aspects of the process.	
IT Support for County Board of Equalization (CBOE)	From August 1 to November 4, IT will provide technical support to ensure seamless and efficient phone or teleconference hearings for the CBOE appeals process.	Assessor's Office
IT Support for the 2024 General Election	From October 25 to November 5, IT will provide technical support to ensure a secure, efficient, and smooth voting process.	Elections
WorkSMART Budget/Finance	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project aims to modernize the County's outdated finance, accounting, budget, and procurement processes by implementing a modern Enterprise Resource Planning system.	Enterprise
WorkSMART HR/Payroll	As part of the JDE replacement program, our goal is to streamline business processes and improve data accuracy through efficient data entry and integration across systems. This project focuses on implementing a Human Capital Management platform to comprehensively monitor and enhance the entire employee lifecycle.	Enterprise
Fleet Fuel Veeder Root Upgrade	Upgrade the outdated Veeder-Root fuel monitoring system to the latest Automated Tank Gage technology and installing IT Network data and power at the northwest site, to improve the operational effectiveness, reliability, and upgrade capabilities of the county's fleet services.	Facilities
Motor Vehicle Mortgage Mail Scanning	Deploy MV Mortgage Mail scanning system that will enable remote processing of mortgage mail document packages, enhancing scanning performance and streamlining the business process.	Clerk & Recorder
Motor Vehicle Data Warehouse	This phase of the data warehouse project consolidates data from the Motor Vehicle division's data sources into a single location, allowing the division to generate reports and dashboards via PowerBI. Project outcomes are to improve efficiency and service levels of motor vehicle services, create performance standards for staff, and enable the ability to report data to internal and external stakeholders.	Clerk & Recorder
DA23 Network Infrastructure	Douglas County IT will establish and manage IT infrastructure and support services before a newly elected District Attorney assumes office in January 2025.	23 rd District Attorney
DA23 Conference Room AV	The new DA will be constructing a conference room equipped with an AV system tailored to meet the specific needs of DA23 and transform the office space into the new headquarters.	23 rd District Attorney
DA23 Domain & Core Compute	Design and build the required base level Domain and Core Compute infrastructure following Douglas County architecture, security, and technology standards that enable a new 23rd District Attorney office standup by 1/1/2025.	23 rd District Attorney

DA23 End Points	Design and build the required net new base level End Points and support infrastructure following Douglas County architecture, security, and technology standards that enable a new 23rd District Attorney office standup by 1/1/2025.	23 rd District Attorney
DA23 – Onsite IT Support	Providing supplemental support to the DA18 staff at the Justice Center throughout the transition while preparing to take over full support for the DA23 in January.	23 rd District Attorney
DA23 Apps (16 Apps)	To discover, catalog, validate, contract/procure, set up, and determine the required level of ownership and support for all applications required by the new DA23 office – including DA23 business domain-specific applications and Douglas County enterprise applications.	23 rd District Attorney
DA23 Website coda23.gov	Establish a new 23rd District Attorney website.	23 rd District Attorney
DA23 Finance	To set up and onboard the new DA23 office onto Douglas County’s ERP JDE system, including financial and business processes.	DA, Finance, Budget, Admin, Attorney, Treasurer, Facilities

Communication and Public Affairs

Campaign Highlights

- Dougnad** - Campaign ran Aug. 21-Sept. 27
 Modeled after the Scandinavian tradition of dugnad where citizens meet up with family, friends, and neighbors for coffee and pastries then disperse into the community to do volunteer work such as planting trees or cleaning parks.
 The purpose of Dougnad is to inspire generational public service and reinforce the value we place in Douglas County on keeping our public spaces clean, safe and enjoyable for all.

Communication Objective: Recruit volunteers for the fall Dougnad volunteering event.

In partnership with Parks and Open Space, Communication and Public Affairs launched a campaign to recruit volunteers for a day of service in Highlands Ranch, at Glendale Farm Open Space and at Challenger Park.

Tactics included both digital (emails to subscribers, organic social media, paid social media, digital advertising with the Castle Pines Connection, a web page and our online newsroom) and grassroots (flyers to school district, outreach at churches, and outreach at the dog park.)

Results:

- 93 volunteers recruited for Challenger Park
- More than 50 volunteers at Glendale Farm Dog Park. (Two saw the announcement. Others recruited on site.)
- 35 volunteers at Highlands Ranch’s Renew the Ranch
- 15 scans of the Castle Pines Connection Ad QR code
- 80 scans of the School District flyer QR code
- 130 scans of the general flyer QR code (shared with churches and open space volunteers)
- Facebook/X: 4,529 Impressions
- Nextdoor: 13,759 Impressions
- Email: emailed 11,406 with 4,828 opened (42%)

- **Healthy Families Partnership Launch** - The initiative officially launched at Sky Ridge Hospital with a press conference on Sept. 18.



Douglas County, Colorado has been consistently named one of the healthiest communities in the State of Colorado and the nation since 2011. Consistent with this ranking, the County’s Healthy Families Partnership was founded in 2023 as a community-based maternal/child health and family wellness initiative focused on providing supportive resources and services tailored to Douglas County families.

While Douglas County is the convener of the Partnership, additional trusted subject matter experts and community partners leverage and build upon the foundation of public trust established among the partners and their many assets in ways that resonate with the aspirations of healthy families in the community. Today, nearly 20 local partners in maternal, child and family health are dedicated to the sustainable promotion of these outcomes through existing and new resources and services.

Communication Objective: A partnership of community-based, subject matter experts will collaborate on a sustainable effort to promote maternal, child and family health, through the promotion of existing and new resources and services by:

- Engaging hospital partners to educate new families on maternal, child and family health
- Building momentum to recruit additional partnership members
- Galvanizing the work underway in the County in support of maternal and child health and family wellness
- Normalizing parenting highs and lows through positive prevention strategies

Results:

- Web visits: 158
- Gazette Coverage, which was also picked up by Colorado Politics: https://denvergazette.com/news/health/douglas-county-healthy-families-program/article_cf9ec960-7605-11ef-9663-53a612e13bc0.html

- **National Preparedness Month** - Campaign ran in September 2024
In partnership with the Douglas County Sheriff’s Office, National Preparedness Month was highlighted for residents to encourage proactive response to emergencies and provide information and resources.

Communication Objective: Public safety education and awareness of available resources in Douglas County.

Results:

- Email: emailed 11,397 recipients, 5,152 Opened (45%)
- Facebook/X: 15,419 Impressions (4 posts throughout the month)
- Nextdoor: 176,725 Impressions (4 posts throughout the month)

- **Snow Fighters Media Day Sept. 18**

Annual snow operations are central to public safety – and a key component of media coverage during winter weather. For every storm, the media wants to know how we’re preparing.



Communication Objective: Help local media understand our approach to winter weather operations and provide video and soundbites for them to use during winter weather coverage later this year.

Together, Public Works and Communication and Public Affairs hosted a media day on Sept. 18. All Denver-area and local media were invited to Public Works Operations in Parker to hear from Dan Roberts, interview operators, ride in a snowplow and drive a snowplow simulator.

Results:

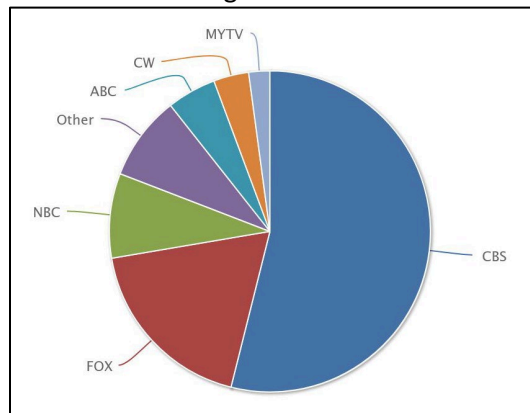
Reporters from Fox 31 and Denver 7 – including traffic reporter Jayson Luber – attended. Fox 31 aired one story, and we expect further coverage in October.

[Denver7 goes behind-the-scenes as DougCo snowplow operators prepare for winter](#)
[Douglas County demonstrates snow removal capabilities - YouTube](#)

Monthly Media Mentions

- From Sept. 15 to Oct. 15, Douglas County (including references to Douglas County deputies) was mentioned in television news 141 times, mostly on CBS and Fox. (See Marketshare Chart below.)

Generally, coverage was of the Healthy Families Initiative launch, Snow Operations media day, Clerk and Recorder’s get out the vote and ballot box monitoring media events, the County’s camping ban, Pine Canyon land use application and the widening of Lincoln Avenue.



Commissioner Work Session – October 8, 2024

- **EPIC Assessment of Childcare Expansion in Douglas County** - At the direction of the Board in December 2023, EPIC was contracted to perform an assessment of childcare expansion in Douglas County and they presented the key findings and recommendations from the assessment. Key findings identified a significant shortage of childcare options for infants and toddlers due to lack of qualified staff, limited available programs and financial considerations. Short term recommendations included offering comprehensive training and certification programs to individuals (including involving older adults) and create a program using authority granted by SB24-002 to reduce the tax burden for childcare providers to reduce overall costs

of doing business. Long-term recommendation would include opportunities to expand services by development of new opportunities and corporate partnerships.

Motion - Approve the two recommendations (1) \$40,000+ to fund the training for seniors to participate in childcare and (2) authorize staff to proceed to formal action by the Board to recognize the tax credit and implement its use in the County. Passes 3-0

- **Water Commission Referral Process** - Staff provided a proposed process for the Water Commission to review projects that impact water, provide a list of projects that can be selective not to overload the Commission and distract from its work on the water plan. The specific projects to refer to the Commission was discussed and the existing review process for those. Suggestion was made to provide the approval criteria framework and other referral agency requirements for the Commission to work with; getting one referral document from the Commission (it was decided that any Commission member be allowed to comment individually). Commissioners expressed support for the process proposed.

Commissioner Work Session – October 14, 2024

- **Business Personal Property Tax Incentive Request – Lakewood Electric Company, Inc.** - A request for BPPT rebate was submitted to the County for consideration. A representative of the Company was in attendance to provide background on the Company and staff confirmed that the Company meets the eligibility criteria for the rebate.

Motion - Direct staff to prepare the necessary agreement for business personal property tax incentive for approval at a Business Meeting. Passes 3-0.

- **BEAD Grant – Requests for Letters of Support** - Staff provided information on three organizations applying for grant funding from the State's allocation of the federal Broadband Equity, Access and Deployment Program (BEAD). The companies requiring a letter of support from the County are Conexon, Maverix and Thrive. Information on the location of services to be provided was presented and discussed.

Motion - Approve the three letters of support as presented and would welcome follow-up information when available. Passes 3-0.

- **2025 Budget Discussion** - Staff continued with the preliminary budget discussion. Subsequent meetings will be scheduled for more detailed discussion related to the various categories.

Planning Services Activity Report

Completed Projects					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	10/03/24	Mainstreet and Pine Marketplace 4 th Amd, Lot 4	Town of Parker - mixed-use building with commercial and residential homes	External Referral	RE2024-118
1	10/03/24	Pine Curve	Town of Parker - 173 residential units and 34,500 sq ft of commercial space along with parks, open space, and landscaping.	External Referral	RE2024-119
2	10/03/24	Territorial Road Annexation	Town of Castle Rock - annexation of 3 areas along Territorial Road into the Town of Castle Rock's incorporated boundary.	External Referral	RE2024-122
2	10/03/24	Woodmoor Mountain Filing 1, Lot 18	Variance request for a 15-foot encroachment into the 40-foot front setback.	Variance	VA2024-005
3	10/07/24	Sterling Ranch Filing 6B, 1 st Amd, Lots 85A-155A & 188A-220A, Tracts C1-V1, LL1, MM1	Request for construction of 104 townhome units.	Site Improvement Plan	SP2023-101

Dist.	Date	Project Title	Project Description	Project Type	Project No.
3	10/07/24	Highlands Ranch Filing 113A, Tract B, 1st Modification	Eligible Facilities Request. Verizon Wireless to replace antennas and equipment on existing cell site.	SIP Modification	SP2024-086
3	10/07/24	Sterling Ranch Filing 6B	Revisions to Character Zone Designation Charts on recorded plat.	Administrative Replat	SB2024-046
3	10/07/24	Sterling Ranch Filing 6C	Revisions to Character Zone Designation Charts on recorded plat.	Administrative Replat	SB2024-047
2	10/08/24	Macanta Regional Park	Request from Douglas County Parks and Trails for construction of trail heads, parking, and various other public amenities.	Location and Extent	LE2024-023
3	10/09/24	Highlands Ranch Filing 123A, Lot 5, 1st Modification	Request for installation of an electronic gate and fencing at existing residential complex.	SIP Modification	SP2024-084
1	10/10/24	Pinery Meadows, TR IN S1/2 10-7-66	Request by Pinery Water and Wastewater District for new well.	Location and Extent	LE2024-022
1	10/14/24	Ponderosa East Filing 2, Lot 71-A, 1st Modification	Eligible Facilities Request. Removing and installing antennas and radio units on existing monopines.	SIP Modification	SP2024-071

Referrals

Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	09/18/24	Meridian Office Park Filing 4, 10 th Amd, Lot 3E-1, 2 nd Rev	Recreate the original sports complex to reflect existing construction conditions on site. No other improvements are proposed.	SIP Revision	SP2024-072
3	09/19/24	Range Preliminary Plan	Request to subdivide 550 single-family residential lots.	Preliminary Plan	SB2024-048
3	09/19/24	Sterling Ranch Filing 7B	75 single-family lots, 72 townhome lots & 2 superblock lots for future development.	Final Plat	SB2024-052
3	09/24/24	7745 Moore Rd	Permit for 2 fundraising events during Halloween and Christmas.	Minor Ent Event	EE2024-006
1	09/30/24	2259 Hess Rd	Parker Water & Sanitation District request for water tank and communication tower.	Location and Extent	LE2024-025
1	09/30/24	Pinery Village Filing 1, Tracts C and H	PCMD for recreational & other improvements to the Cherry Creek Trail Pinery Trailhead.	Location and Extent	LE2024-024
2	10/01/24	Curtis / Stewart Exemption, 1st Amd	Request to adjust property lines for two exempt parcels.	Exemption	EX2024-003
3	10/02/24	Highlands Ranch Filing 112A, 4th Amd	Request for various easement vacations and adjustments within a residential plat.	Administrative Replat	SB2024-057
2	10/03/24	Canyons South Filing 2, Lot 201 & Filing 3, Tract B	Request for development of 3 parks within the Canyons South Planned Development.	Location and Extent	LE2024-026
2	10/04/24	2006 Kelty Rd	Request for approval of coffee shop and other commercial uses.	Site Imp Plan	SP2024-081
1	10/07/24	2259 Hess Rd	Parker Water & Sanitation District request for water tank and communication tower.	Location and Extent	LE2024-025
3	10/08/24	Town of Sedalia, Block 18, Lots 4 - 6	As-built SIP to reflect existing uses & improvements & for parking lot detention.	Site Imp Plan	SP2024-077
2	10/10/24	Perry Park Filing 12, 4th Amendment	Request to adjust lot line and subdivision boundary between two residential lots.	Administrative Replat	SB2024-062
2	10/11/24	Castle Pines Filing 2A, 9th Amendment	Request to adjust the lot line between two residential lots.	Administrative Replat	SB2024-059
3	10/11/24	Cherokee Ridge Ests Filing 1, Lot 16	Adjust building envelope to allow for construction of a detached garage and pool.	Administrative Replat	SB2024-061

Upcoming PC Hearings					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	10/21/24	2259 Hess Road	PWSD for a water tank and communication tower.	Location and Extent	LE2024-025
2	11/04/24	Canyons South Filing 2, Lot 201 and Filing 3, Tract B	Request for development of 3 parks within the Canyons South Planned Development.	Location and Extent	LE2024-026
1	11/04/24	Pinery Village Filing 1, Tracts C and H	PCMD for recreational & other improvements to the Cherry Creek Trail Pinery Trailhead.	Location and Extent	LE2024-024

Upcoming BCC Land Use Hearings or Meetings					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
2	10/22/24	Pine Canyon Planned Development	Develop approximately 540 acres for residential and community use.	Rezoning - Planned Dev	ZR2020-010
2	10/22/24	Pine Canyon Water Appeal	Water Appeal for the Pine Canyon Planned Development to consider alternate demand standards for the proposed development.	Water Appeal	MI2020-009
2	11/04/24	Fee Waiver - \$175 for Rock Canyon High School Outdoor Education Class	Rock Canyon High School fee waiver in the amount of \$175 for the use of Rueter-Hess Reservoir for their outdoor education class fishing expedition on 10/10/23.	Fee Waiver Request	-
	11/04/24	2024 SCFD Grant Recognition	Recognition of organizations receiving 2024 Scientific and Cultural Facilities District (SCFD) grant funds.	Grant Recognition	
3	11/19/24	River Canyon Filing 2, 4 th Amendment	Request for 8 single family residential units <i>(continued from 09/24/24)</i> .	Minor Dev Residential	SB2024-019
2	11/19/24	Pinery Planned Development, 31 st Amendment	Increase dwelling units in PA 63 for future development of up to 45 residential lots <i>(cont. from 09/24/24, to be cont. to 12/10/24)</i> .	Planned Development, Major Amendment	ZR2023-002
2	12/10/24	Pinery Planned Development, 31 st Amendment	Increase dwelling units in PA 63 for future development of up to 45 residential lots <i>(continued from 11/19/24)</i> .	Planned Development, Major Amd	ZR2023-002

Upcoming LLA Hearings					
Dist.	Date	License Type	Business Name & Address	Hearing Type	License No.
3	11/18/24	Fermented Malt Beverage & Wine Off	Natural Grocers - 1265 Sgt Jon Stiles Dr Highlands Ranch, CO 80129.	Change of Location Request	LL2019-065
3	11/18/24	Beer and Wine	Dave's Hot Chicken - 1601 Mayberry Dr Highlands Ranch, CO 80129.	New License	LL2024-056

Pre-submittals					
Dist.	Date	Project Title	Project Description	Project Type	Project No.
1	10/08/24	Metes and Bounds west of Bayou Gulch Rd north of Scott Ave	The applicant proposes a Preliminary Plan for 32 single family detached homes on 80 acres.	Preliminary Plan	PS2024-198
2	10/09/24	Castle Butte Dr and Tomah Rd ROW	Install a solar operated license plate camera in the ROW on Castle Butte Dr at Tomah Rd intersection.	Site Improvement Plan	PS2024-203
3	10/09/24	Laurenwood Ln at Westridge Knolls Ave ROW	Install a solar operated license plate camera in the ROW	Site Improvement Plan	PS2024-204
3	10/11/24	Country Palace 3rd Amd, Lot 1A-1A	Use by Special Review Amendment to lease the facility to a private school.	Administrative Amendment	PS2024-202

Streamline Pre-submittals

<u>Dist.</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
2	10/03/24	Pinery Filing 1, Block 3, Lots 19 and 20	Lot Line Adjustment to accommodate an existing retaining wall on lot 19.	Administrative Replat	PS2024-199
2	10/11/24	Castle Pines Village Filing 8G, Lot 254	The applicant proposes a Building Envelope Adjustment to expand the garage.	Administrative Replat	PS2024-200

New Applications

<u>Dist.</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
1	10/02/24	Crown Point Filing 1, 6th Amd, Lot 5	Referral request from Town of Parker for a site plan for a bank with drive-thru.	External Referral	RE2024-125
2	10/02/24	5280A N SH 83	Request for development of a self-storage and RV storage facility.	Site Imp Plan	SP2024-085
2	10/02/24	Canyons South Filing 2, Lot 201 & Filing 3, Tract B	Request for development of 3 parks within the Canyons South Planned Development.	Location and Extent	LE2024-026
3	10/03/24	Highlands Ranch Filing 113A, Tract B, 1st Modification	Eligible Facilities Request. Verizon Wireless to replace antennas and equipment on existing cell site.	SIP Modification	SP2024-086
1	10/04/24	Douglas County Ind'l Park Filing 1, Lot 5, 1st Rev, 7th Mod	Request to install an Xcel Energy transformer in place of 2 parking spaces at existing commercial site.	SIP Modification	SP2024-087
2	10/04/24	Perry Park Filing 12, 4th Amendment	Request to adjust lot line and subdivision boundary between two residential lots.	Administrative Replat	SB2024-062
1	10/07/24	CDOT I-25 Mobility Hub	City of Lone Tree - The Mobility Hub to construct station platforms, plaza space, and pedestrian bridge with ramps and stairs.	External Referral	RE2024-126
1	10/09/24	Perry Lane Filing 1	Town of Parker - Divide 27 acres into 2 lots for future development of commercial and residential uses and an open space tract.	External Referral	RE2024-129
1	10/09/24	Perry Lane Filing 1	Town of Parker - site plan for 70 attached units with parks, open space, and landscaping.	External Referral	RE2024-128
1	10/09/24	Tanterra Filing 12	Town of Parker for a final plat.	Ext Referral	RE2024-127
3	10/10/24	Highlands Ranch Filing 26, Lot 1, 3rd Rev, 2nd Mod	Request change in use and minor improvements for a medical clinic at existing commercial site.	SIP Modification	SP2024-088
	10/14/24	Lone Tree CMP Update	City of Lone Tree - update to the City's Comprehensive Master Plan.	External Referral	RE2024-131
1	10/14/24	Monopine Telecom Facility	Town of Parker - stealth telecommunications tower and facility.	External Referral	RE2024-132

New Sign Permits

<u>Dist.</u>	<u>Date</u>	<u>Project Title</u>	<u>Project Description</u>	<u>Project Type</u>	<u>Project No.</u>
2	10/02/24	Castleton Center Filing 2, Lot LI-10	Hall Landscape Contractors - 3100 N Commerce Ct.	Sign Permit	SG2024-119
3	10/11/24	Highlands Ranch Filing 149, 3rd Amd, Lot 1C-2B	Desert Donuts Desserts - 1100 Sgt Jon Stiles Dr Unit #108.	Sign Permit	SG2024-120 & 2024-121
1	10/14/24	Stonegate Filing 4, 4th Amd, Lot 4A1A	Public Storage - 9823 Mangano Ln Bldg #A.	Sign Permit	SG2024-127 - 2024-131
3	10/14/24	470 Frontage Co Filing 1, Lot 2-B	Public Storage - 4111 Siskin Ave Bldg #A.	Sign Permit	SG2024-122 - 2024-126

Liquor Licenses

<u>Dist.</u>	<u>Date</u>	<u>License Type</u>	<u>Business Name & Address</u>	<u>License No.</u>
3	10/03/24	Hotel and Restaurant	KeKe's Breakfast Cafe - 1164 Sgt Jon Stiles Dr.	LL2024-067

Special Event Liquor Permits

Dist.	Date	Event Name	Permittee Name & Event Address	Permit No.
3	10/03/24	A Storybook Holiday - The Witches	Douglas County Libraries - 9292 Ridgeline Blvd.	LL2024-066

Engineering Services Bid Calendar

Project Description	Plans Available to Contractors	Contractor Pre-Bid Conference	Project Bid Opening	Tentative BCC Approval Date
C-470 Trail & University Blvd. Pedestrian Grade Separation Project CI 2021-050	Sept.23, 2024	Oct. 2, 2024	Oct. 22, 2024	Nov. 19, 2024

This project consists of construction of a grade separation for bicyclists and pedestrians on the C-470 Trail to cross over University Boulevard, north of the C-470 westbound on and off ramps. The bridge will be a three-span prefabricated truss with precast concrete girders for the approach spans on concrete piers. Additional work includes trail modifications to tie into the existing trail system, curb and gutter, curb ramps, and drainage improvements.

2025 Concrete Crushing and Recycling Project CI 2025-002	Nov. 4, 2024	Nov. 13, 2024	Nov. 26, 2024	TBD
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This project consists of crushing and screening the used concrete materials.

Engineering Services Local Improvement District Activities

<p>Spring Canyon LID (Group 2) CI 2023-019 - 74 lot owners who are interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p>	<ul style="list-style-type: none"> •May 12, 2023 – Lot Owners have ordered a Utility Study •August 8, 2023 - Initial scoping meeting held •October 30, 2023 – BCC Work Session •January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents. •April 29, 2024 – 74 Petitions were mailed to property owners to determine interest in continuing with the LID process. •June 3, 2024 - 54 of the 74 required petitions were returned. •July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions. •August 27, 2024 – Public Hearing for Creation of LID and set TABOR Election question was approved by BOCC via Resolutions R-024-096 and R-024-097. Next: Election to be held on November 5, 2024.
<p>2023 Bannock Drive LID - 41 lot owners who in the Perry Park West region on Bannock Dr east of Cheyenne Dr, along Quivas Rd, and Delaware Dr southwest of Elati Rd. If approved, the LID</p>	<ul style="list-style-type: none"> •July 24, 2023 – Lot Owners have submitted a Utility Study •August 23, 2023 - Initial scoping meeting held •September 6, 2023 – Meeting with District to establish participation and financial contribution •October 8, 2023 – Utility Study completed •October 30, 2023 – BCC Work Session •January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not

<p>project would consist of grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p>	<p>contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.</p> <ul style="list-style-type: none"> •April 29, 2024 – 40 Petitions were mailed to property owners to determine interest in continuing with the LID process. •June 3, 2024 – 31 of the 40 required petitions were returned. •July 9, 2024 – Regular Business Meeting to consider Preliminary Order Resolution to create LID and accept petitions. •August 27, 2024 – Public Hearing for Creation of LID and set TABOR Election question was approved by BOCC via Resolution R-024-094 and R-024-095. <p style="text-align: center;">Next: Election to be held on November 5, 2024.</p>
<p>Gore Drive and Independence Court LID - 8 lot owners in Sageport Filing 4 interested in grading, water, and sanitary sewer infrastructure, storm sewer infrastructure, aggregate base course, curb & gutter, hot mix asphalt, and erosion control as the major construction items.</p>	<ul style="list-style-type: none"> •September 25, 2023 – Lot Owners have submitted a Utility Study •October 30, 2023 – BCC Work Session •October 31, 2023 – Initial scoping meeting held •January 30, 2024 – PW Staff has completed review of financial feasibility March 4, 2024 - A work session took place, and the BCC has decided they will not contribute financially to the LIDs but will allow the LID projects to move to the petition phase for the residents.