



**DOUGLAS COUNTY COMMISSIONERS  
ADMINISTRATIVE MEETING AGENDA**

**January 28, 2025 – 12:00 p.m.**

***(In Office and Remote)***

**A G E N D A**

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- I. Discussion:**
  - Dog Show Fee Waiver Request
  - Annexation Impact Report Waiver
  - Federal Lobbyist Selection
  - After Action Discussion for DC Lobbying Trip
  - CCI 2025 Steering Committee Proxies
  
- II. Boards and Commissions Appointments**
  - Open Space Advisory Committee
  - Cultural Council (SCFD) Appointee
  
- III. Citizen Correspondence**
  - Westridge Glen Infill Project Complaint
  
- IV. Calendar Items: None for This Meeting**
  
- V. Commissioner Updates/Comments**

**MEMORANDUM**

**TO:** Douglas County Board of County Commissioners

**FROM:** Zach Burns, Fairgrounds Manager

**CC:** Doug DeBord, County Manager  
 Tim Hallmark, Director Facilities, Fleet and Emergency Support Services

**DATE:** January 28<sup>th</sup>, 2025

**SUBJECT:** Fee Waiver - 2025 Roaring Fork Kennel Club Event

**Summary:** The Roaring Fork Kennel Club (RFKC) is requesting a fee waiver for the use of various Fairgrounds facilities to host their dog show event from July 10<sup>th</sup> to 14<sup>th</sup>, which will accommodate an estimated 800 dogs. Due to prior bookings in the Event Center and Indoor Arena, RFKC has chosen to acquire auxiliary power to accommodate the needs of their event. The total non-profit rental fee for the required spaces is \$4,050. RFKC is seeking a fee waiver of all costs (\$4,050) to help offset event costs and ensure the success of this event.

Event Space	Non-Profit Rental Fee
Whitman Lowell Pavilion (3 Days)	\$150
Large Animal Barn (3 Days)	\$750
Midway Heritage Plaza (3 Days)	\$450
Multi-Purpose Barn – North (3 Days)	\$300
Multi-Purpose Barn – South (3 Days)	\$300
Kirk Hall (3 Days)	\$600
Upper Grass Lot (3 Days)	\$450
Participation Fee (\$1/Entry)	\$800
Pet Waste Removal	\$250
<b>Total</b>	<b>\$4,050</b>

**Notes:** There are fees under the purview of the Parks Department associated with the rental of Fairgrounds Regional Park (Field 4) that RFKC is requesting also be adjusted.

Fairgrounds Staff has identified an anticipated cost of \$3,200 that will be incurred since this event takes place during a period that has historically been left predominantly dark from events to allow for all the necessary facility and grounds preparations for the Fair & Rodeo.

RFKC is also requesting special accommodations to secure event dates for future years.

**Request:** The Board of County Commissioners has the sole authority to waive or reduce fees, and it may choose to waive or reduce the \$4,050 Fairgrounds rental fee for RFKC’s July 10<sup>th</sup>-14<sup>th</sup> event.



# AKC IMPACT IN COLORADO

The American Kennel Club (AKC) is a not-for-profit organization established in 1884 to promote the study, breeding, exhibiting, and advancement of purebred dogs. Together with our clubs and affiliates, AKC works to advance the health and wellbeing of all dogs, protect the rights of dog owners, and promote responsible dog ownership. We represent more than 5,000 dog clubs nationally, including **112 clubs in the state of Colorado**.

The AKC sanctions over 26,000 dog events each year, which generate significant economic benefits to local communities in addition to the millions of dollars AKC dog owners in Colorado spend annually on their dogs.

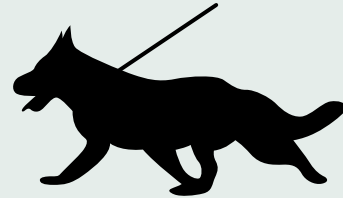
## AKC DOG EVENTS IN CO (2023)

**575**  
EVENTS

**72,000**  
PARTICIPANTS



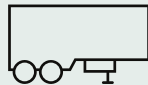
An increase of 2% in dog events and 10% in dog participation from 2022, respectively.



**\$2.15 million**  
ECONOMIC BENEFIT OF  
DOG SHOW WEEKEND

Surveys demonstrate that exhibitors at AKC conformation dog shows spend an average of **\$982 per show weekend**. This means spending by AKC dog show exhibitors for a show weekend could **inject more than \$2.15 million into the local economy**. And because AKC dog shows are an educational and family-friendly event, large spectator gates can generate additional revenues for cities and towns statewide.

## 2 DISASTER RELIEF TRAILER DONATIONS



AKC Pet Disaster Relief is a lifesaving program in which AKC Reunite® partners with AKC clubs to donate trailers stocked with equipment to help create a safe, temporary shelter for at least 65 pets before, during, and after a disaster is declared. The trailer's crates and generator can be set up as co-location shelters, where owners can evacuate with their pets, as well as emergency animal shelters for displaced animals.

## AKC REUNITE ADOPT A K-9 COP GRANTS

AKC Reunite® and AKC Clubs work together to fund the purchase of law enforcement K-9s for police departments around the United States.

### COLORADO POLICE AGENCIES THAT RECEIVED GRANTS



EL PASO COUNTY SHERIFF'S OFFICE  
FORT MORGAN POLICE DEPARTMENT  
LA PLATA COUNTY SHERIFF'S OFFICE

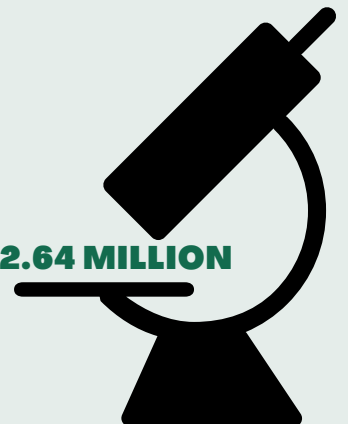
LARIMER COUNTY SHERIFF'S OFFICE  
LOGAN COUNTY SHERIFF'S OFFICE  
LOVELAND POLICE DEPARTMENT

REGIONAL TRANSPORTATION  
DISTRICT POLICE DEPARTMENT

## SUPPORTING CANINE HEALTH RESEARCH

The AKC Canine Health Foundation (CHF) has invested over **\$2.64M in canine health research** at Colorado institutions state-wide through the support of **40 projects, research grants, and educational studies to benefit dogs**. This research has spanned topics related to general canine health as well as specific projects focusing on reproductive conditions and disease, cardiology, epilepsy, hepatic disease, kidney and urological disease, musculoskeletal conditions and disease, oncology including hemangiosarcoma, lymphoma and osteosarcoma at **AMC Cancer Research Center, ApopLogic Pharmaceuticals, LLC, Colorado State University, Sirius Medicine, LLC, University of Colorado, and the University of Colorado Cancer Center**. There are currently **8 active grants** that include projects focusing on endometritis, a clinical trial for canine mast cell tumors, a multiagent chemotherapy protocol for canine multicentric lymphoma, and a study to predict hypotension in dogs undergoing general anesthesia. CHF prioritizes a One Health and comparative medicine research approach to diagnose and treat health conditions that affect both ends of the leash while advancing canine health for all dogs.

**\$2.64 MILLION**



FOR DETAILS CONTACT [DOGLAW@AKC.ORG](mailto:DOGLAW@AKC.ORG) OR VISIT [WWW.AKC.ORG](http://WWW.AKC.ORG)



# The Economic Benefits of AKC® Dog Events



Potential local economic impact of AKC Dog events is **MORE THAN \$2.15 Million**



Participants spend an average of **\$982 per event** in communities hosting AKC dog events.



AKC sanctions more than **22,000 events** across the country every year.

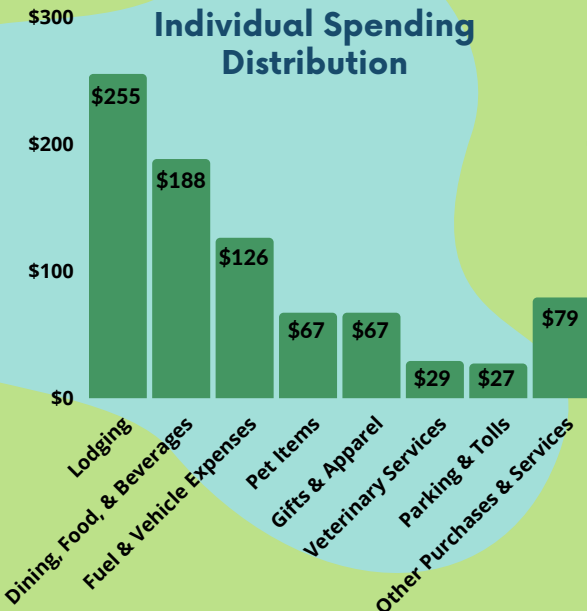
## Local Spending Per Participants

Surveys demonstrate that exhibitors at AKC conformation dog shows spend an average of **\$982 per show weekend**. This means spending by AKC dog show exhibitors for a show weekend could inject more than **\$2.15 million\*** into the local economy. Most participants travel more than 100 miles to get to AKC events and spend at least two to three nights in the community.

The AKC sanctions more than **22,000 events across the country every year**, including dog shows, agility and obedience trials, performance events, and much more.



### Individual Spending Distribution



In addition to participant spending, communities benefit from spending by the event-giving club, which may include:

- Facility Rental, Fees, Permits
- Catering
- Rental Equipment, Tents, Chairs, Tables
- Flowers
- On-site Security, EMT, Veterinarian
- Trophies
- Local Vendors and Concessions
- Advertising



### About the Study

Our goal was to identify spending in local communities by dog lovers who attend, participate in, and host American Kennel Club events. A survey was distributed in 2021 to participants in conformation shows held throughout the US. \*The official tourism association for Orlando, FL, estimated the 2019 AKC National Championship Dog Show generated \$64 million in economic impact.



To: Zack Burns  
Douglas County Fairgrounds

From: Tad Walden  
Roaring Fork Kennel Club

Re: Fee Waiver 2025 Event

Date: January 24, 2025

We are requesting the following fees waived for our 2025 event.

- Whitman Lowell Pavilion
- Large Animal Barn
- Midway Heritage Plaza
- Multipurpose Barn North & South
- Kirk Hall
- Grass Field Parking
- \$1 entry Fee
- \$15 RV Parking Fee

Our kennel club is making a huge investment in the County with the confidence that we can grow and put on a successful event at Douglas County Fairgrounds and Parks.

The biggest challenge with our July event is the lack of power at the Fairgrounds. In order to accommodate at least 50% of the traditional number of RV units attending our events our club is having to invest \$15,000 to \$20,000 to use portable power generators, cabling, electric panels and fuel for the July 10-14 event. Additionally, we are having to run additional cabling from the Events Center to the Parks grounds for additional electrical supply to those grounds. We are also renting \$15,000 in tenting from a local tent supplier as the Events Center is not available on one day during our event. Our club is also moving our storage rental facility from Eagle County to Douglas County.

We are requesting that we be able to hold our event annually on these respective corresponding dates and be able to rent the entire Fairgrounds, which is currently \$1,950 per day. This would enable us to utilize the existing 40+ power hook-ups, which would help us with the financials for the event. We are happy to execute a longer-term rental agreement if that is acceptable to the Fairgrounds.

I have attached the economic benefits analysis as a result of hosting dog shows in Colorado. This analysis was produced by the American Kennel Club. Our show currently is held in Greeley, CO at Island Grove Regional Park. There are three dog shows held annually at Island Grove and the combined revenue just to the Park is the third largest revenue generator behind the Greeley Stampede and Weld County Fair.

As the attached reports indicate, hotels, restaurants, fuel stations, food stores, laundry facilities and other local businesses all benefit from the people attending our events. Shows typically introduce \$2 million to a local tax base. We believe Douglas County Fairgrounds and Parks can become a highly desirable destination for these events and our event will be watched by the fancy, so a successful show both in quality of facilities and costs is important to putting the best foot forward to create a splash to the canine events world. There are more than 3,000 AKC Conformation Shows annually. There are an additional 20,000 other AKC events many of which will be watching to see how successful our event is to determine feasibility of moving their events to Douglas County. Currently, there are more than 54 all-breed dog shows annually within 3 hours of Douglas County. Several of these clubs would be able to consider Douglas County for their events, but need proof of concept that the facilities can hold these sizeable shows. In addition to the conformation events, we are hosting performance events, which include a two Scent Work Trials, three Obedience Trials, and six Rally Trials during our event. We expect anywhere between 500 and 1,000 dogs at the event. This event is free to the public. 70% to 80% of our entries will come from Colorado residents.

To summarize, we need the rate relief in order to bridge the lack of power at during our first year to position us to use the full park in subsequent years.

Respectfully submitted,



Tad Walden  
President & Show Chair  
Roaring Fork Kennel Club  
7202730494

Attachments: AKC Dog Show Economic Benefits Colorado  
Dog Show Economic Benefits



# Event Confirmation

<b>Event Name:</b>	Roaring Fork Kennel Club Dog Show	<b>Booking #:</b>	3911
<b>Reservation Type:</b>		<b>Event Manager:</b>	Mannes, Michelle
<b>Client Name:</b>	Roaring Fork Kennel Club	<b>Contact:</b>	Walden, Tad
<b>Address:</b>		<b>Phone #:</b>	
<b>Location(s):</b>	<b>Kirk Hall, Multi-Purpose Barn North, Multi-Purpose Barn South, Midway Heritage Plaza, Grass Lot, Large Animal Barn, Whitman Lowell Pavilion</b>		

## Wednesday, July 09, 2025

### Location: Grass Lot

Booked From/To	Event Start/End	Description	Charge
8:00 AM-10:00 PM	8:00 AM-10:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

## Thursday, July 10, 2025

### Location: Grass Lot

Booked From/To	Event Start/End	Description	Charge
8:00 AM-10:00 PM	8:00 AM-10:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

## Friday, July 11, 2025

### Location: Grass Lot

Booked From/To	Event Start/End	Description	Charge
8:00 AM-10:00 PM	8:00 AM-10:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

## Saturday, July 12, 2025

### Location: Kirk Hall

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$200.00

### Location: Multi-Purpose Barn North

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

### Location: Multi-Purpose Barn South

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

### Location: Midway Heritage Plaza

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

### Location: Large Animal Barn

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$250.00

### Location: Whitman Lowell Pavilion

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$50.00

## Sunday, July 13, 2025

### Location: Kirk Hall

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$200.00

**Location: Multi-Purpose Barn North**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

**Location: Multi-Purpose Barn South**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

**Location: Midway Heritage Plaza**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

**Location: Large Animal Barn**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$250.00

**Location: Whitman Lowell Pavilion**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$50.00

**Monday, July 14, 2025****Location: Kirk Hall**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$200.00

**Location: Multi-Purpose Barn North**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

**Location: Multi-Purpose Barn South**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$100.00

**Location: Midway Heritage Plaza**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$150.00

**Location: Large Animal Barn**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$250.00

**Location: Whitman Lowell Pavilion**

Booked From/To	Event Start/End	Description	Charge
8:00 AM-8:00 PM	8:00 AM-8:00 PM	Roaring Fork Kennel Club Dog Show	\$50.00

**Extras**

Description	Quantity	Charge	Total
Manure	1	\$250.00	\$250.00

**Security Deposits**

Description	Quantity	Charge	Total
Large Animal Barn	1	\$250.00	\$250.00
Kirk Hall	1	\$200.00	\$200.00
Midway	1	\$200.00	\$200.00
Multi-Purpose Barns	1	\$100.00	\$100.00
Whitman Lowell Pavilion	1	\$50.00	\$50.00

<b>FFESS Facility:</b>	<b>\$3,000.00</b>
<b>Location Total:</b>	<b>\$3,000.00</b>
<b>Extras:</b>	<b>\$250.00</b>
<b>Setup Total:</b>	<b>\$250.00</b>
<b>Security Deposits:</b>	<b>\$800.00</b>



Miscellaneous Total:	\$800.00
Subtotal:	\$4,050.00
Total:	\$4,050.00
Payments/Credits:	\$0.00
Balance:	\$4,050.00

**Signature**

**Date**



# Pre-Invoice Confirmation

<b>Event Name:</b>	Roaring Fork Kennel Club - Dog Show	<b>Booking #:</b>	3936
<b>Event Status:</b>	BOOKED	<b>Contract #:</b>	
<b>Event Manager:</b>	Grandsard, Megan	<b>Account Manager:</b>	Grandsard, Megan
<b>Client Name:</b>	Roaring Fork Kennel Club	<b>Contact:</b>	Walden, Tad
<b>Client Code:</b>		<b>Phone #:</b>	720-273-0494
<b>Address:</b>		<b>Email Address:</b>	waldent@earthlink.net

## Thursday, July 10, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

## Friday, July 11, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

## Saturday, July 12, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

## Sunday, July 13, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

## Monday, July 14, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

## Tuesday, July 15, 2025

### Location: Field 4 Grass BB/SB/FB Fairgrounds Regional Park

From - To	Description	Charge
Starts - Ends	Setup Type	
8:00 AM-10:00 PM	Roaring Fork Kennel Club - Dog Show	\$1,210.00

<b>P&amp;T Location:</b>	<b>\$7,260.00</b>
<b>Location Total:</b>	<b>\$7,260.00</b>
<b>Subtotal:</b>	<b>\$7,260.00</b>
<b>Total:</b>	<b>\$7,260.00</b>
<b>Payments/Credits:</b>	<b>\$0.00</b>
<b>Balance:</b>	<b>\$7,260.00</b>

## Agenda Item

**DATE:****TO:** DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**THROUGH:** DOUGLAS J. DEBORD, COUNTY MANAGER**FROM:** TERENCE T. QUINN, AICP, DIRECTOR OF COMMUNITY DEVELOPMENT *SK for TQ***CC:** STEVEN E. KOSTER, AICP, ASSISTANT DIRECTOR OF PLANNING SERVICES**SUBJECT: WAIVER OF ANNEXATION IMPACT REPORT**

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**SUMMARY**

The owners of the Pine Canyon project are in the process of requesting that the property be annexed into the Town of Castle Rock (the "Town"). The development plan proposed to the Town is very similar to the plan submitted to Douglas County as the Pine Canyon Planned Development Rezoning (Project File ZR2020-010).

State statutes (§31-12-108.5, C.R.S.) require the Town to submit an annexation impact report to Douglas County prior to holding hearings on an annexation, unless the Town and the County agree that the report may be waived. The owners of the project have asked that the Board of County Commissioners agree that the report may be waived as allowed per §31-12-108.5(1), C.R.S. In light of the fact that the County has numerous plans, reports, and documents in its possession that document the potential impact of the Pine Canyon project's development in the project file for the rezoning application, waiving the impact report would be reasonable.

**JRW Family Limited Partnership LLLP**  
**5975 E. Jamison Pl.**  
**Centennial, CO 80112**

January 27, 2025

*VIA EMAIL [DDebord@douglas.co.us](mailto:DDebord@douglas.co.us)*

Mr. Doug Debord  
County Manager  
Douglas County  
100 Third Street  
Castle Rock, CO 80104

Re: Pine Canyon – Request for Annexation Impact Report Waiver

Dear Mr. DeBord:

This letter serves as a formal request by JRW Family Limited Partnership LLLP (“JRW”) to the Board of County Commissioners of Douglas County (“The Board”) asking the Board to waive the requirement for an "Annexation Impact Report" as part of JRW’s annexation submittal and review to the Town of Castle Rock.

C.R.S. § 31-12-108.5 states that an “Annexation Impact Report” shall be prepared for annexations of properties larger than 10 acres from unincorporated County lands to municipalities. The statute also states that these reports shall be submitted to the Board of County Commissioners unless “the municipality and the board of county commissioners governing the area proposed to be annexed agree that the report may be waived”.

In an email on December 19th, Town Staff and the Town’s Attorney’s Office proposed the idea of waiving this requirement to our team due to our extensive history working with the County, and County staff’s in-depth knowledge of the Pine Canyon project and its would-be impacts. Our legal counsel has reviewed the situation and agreed that this option is viable and worth pursuing.

Accordingly, we request that the County please agree to waive this requirement so that we may continue to work together positively and expeditiously with the Town on an annexation and rezoning of the property.

Thank you for your consideration. Please let me know if you or the Board have any questions or desire any clarifications.

Sincerely,



Kurt Walker

## Agenda Item

**DATE:** JANUARY 24, 2025  
**TO:** DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
**THROUGH:** DOUGLAS J. DEBORD, COUNTY MANAGER  
**FROM:** DAN AVERY, SPECIAL PROJECTS MANAGER  
**SUBJECT:** **FEDERAL LOBBYIST SELECTION**

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Douglas County issued a Request for Proposals (RFP) for a Federal legislative and regulatory affairs consultant on December 9, 2024, and responses were due on January 10, 2025. Six responses were received, each with applicable qualifications and experience. RFP responses and a staff-generated summary table were previously provided to the Board of County Commissioners for review and consideration.

With Board direction, staff will prepare a professional services contract for the selected firm or firms.