

MOTION & ACTION LOG			
Date	Topic	Motion/Direction	Notes
1/9	2024 Chair & Vice Chair Appointment	Motion #1 - Commissioner Laydon nominated Commissioner Teal to be the Chair for 2024. Passes 2-1. Thomas opposed. Motion #2 - Commissioner Teal nominated Commissioner Laydon to be Vice Chair for 2024. Passes 2-1. Thomas opposed.	Discussed at Admin. Commissioner Thomas stated that she felt she should be appointed Chair for her final term.
1/9	Hearing Room Slogans	Direct staff to do some research on different phrases used and bring back for additional discussion on January 30.	Discussed at Admin. Staff provide pictures of the phrases used in Castle Rock Chambers as well as pictures of the Hearing Room where some could be located. Commissioners open to suggestions of phrases to be used.
1/9	Boards and Commissions	Motion #1 - Accept the nomination of Elizabeth Snow as the Town of Larkspur government representative on COSAC. Passes 3-0. Motion #2 - Accept the nomination of Kevin Rantz to replace Randy Reed on the Water Commission. Passes 3-0.	Discussed at Admin.
1/9	Water Commission Terms & Rotation	Motion #1 - Amend the Resolution to change terms of the members and alternates to three (3) years. Passes 3-0. Motion #2 - Stagger term expirations as follows: Eklund, Hammelman and Ela - 1/1/27; Hilbert, Hudson and Johns - 1/1/26; Langley, Maras and Smethills - 1/1/25; At Large members: Bernhardt - 1/1/25 and Tonner 1/1/26. The term expirations for the alternates will correspond with the regular members. Passes 3-0.	The original resolution established 2 year terms to be staggered so one-third of the members terms expire each year. Staff informed the Board that a one-third rotation will only work if the members' terms are 3 years. Following a discussion the Board agreed to amend the creation resolution accordingly at the next Business Meeting and assigned the terms as stated in the motion.
1/9	Pre-Post Executive Session-Legal Updates	Motion - To support the recommendation from Legal Staff. Passes 3-0	Executive Session - No Notes.
1/16	Sterling Ranch Community Authority Board Request - Letter of Support for Future Front Range Passenger Rail Stop	Direct staff to formalize the correspondence so the Commissioners can execute the letter of support for this community of interest on behalf of the Board of County Commissioners. Passes 2-1. Thomas opposed.	The Sterling Ranch Community Authority Board representatives reported on their desire and efforts to be included in the Front Range Passenger Rail District (FRPRD) discussions and study related to future potential rail station locations in Douglas County. They explained that a location in Sterling Ranch at Hwy 85 and Titan Road could accommodate the criteria described by the District and would greatly enhance the economic opportunities in the area and asked the Commissioners for a letter of support to provide to the District. Commissioner discussion included that while they may not support the FRPR project, they want to support communities who may want to explore the option with the FRPRD.

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1/16	Transportation Initiative Discussion - DC Links	Motion #1 – Direct staff to prepare a presentation on an early action Transit Study for the March 2024 Subregional Transportation Forum in Douglas County. Passes 3-0. Motion #2 – Direct staff to schedule a meeting with RTD and our partners as soon as they are available to discuss plans around the transit studies but to also work with Parker to see if there is an opportunity for the partners to meet as a group with RTD. Passes 3-0.	This initiative came up at the Board Retreat on January 8 and at the Transportation Forum with the Mayors on January 10 and the Board expressed a desire to begin to explore ways to either expand the Lone Tree Link model for intra-jurisdictional transportation or a separate effort. Staff reported that the County has been working on initiating a transportation/transit study and recommended that an early action item could be to engage the consultant they have identified and start including the municipalities in the discussions to gather the needed information, which also includes an IGA with CDOT. The cost will be \$100,000 to \$150,000 for the study and this early action may help move that along. Commissioner Thomas expressed concern that the County might be competing with the private sector or other organizations already providing a service. Staff responded that those organizations would likely welcome the study and would want to be partners, which could increase their funding opportunities that have been discussed - Live Town Hall held. Possible BCC interest in another town hall to bring in other panelists such as fire, law enforcement, HOAs/special districts, and govt reps from VRBO, Airbnb. 3/7/22 WS – Staff provided an overview of the information gathered from the February 23rd Live Town Hall. Also, the Board was joined by representatives of VRBO and Airbnb to discuss best practices, ideas on setting up regulatory infrastructure to allow permitting/licensing/fees, commun
1/22	Lone Tree URA TIF Agreement	Advance the Lone Tree URA TIF Agreement to the next Business Meeting. Passes 3-0.	Staff from the City of Lone Tree presented the Urban Renewal Authority (URA) TIF Agreement. The City formed its URA in September 2023 and provided the required notice to the County. Pursuant to statute, an agreement must consider counties, school districts and other taxing authority in the process related to how much of the future property tax increment generated by the project will be allocated to the URA. The details of the district, overall fiscal impact the proposed projects will generate were discussed.
1/29	Boards and Commissions	Appoint Amy Eagan to replace Jarrod Lassen on the Douglas County Housing Partnership.	Commissioners determined that no changes to current external board and commission assignments will be made and staff was directed to notify the various agencies. The replacement of Jarrod Lassen on the Douglas County Housing Partnership was discussed.
1/30	Tall Tales Ranch Grant Application	Staff is authorized to submit an application for the Strong Communities Infrastructure Grant Program in the amount of \$1,088,000, on behalf of Tall Tales Ranch.	Discussed at Admin.
1/30	Water Commission TAC	Move forward to submit the latest amendment to the bylaws adopted by the Water Commission to the next Business Meeting. Passes 3-0.	Discussed at Admin.

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1/30	Rural Water Authority of Douglas County - 2024 Funding Request	That the Board of Douglas County Commissioners follow the recommendation of the newly formed Water Commission and approve the Rural Water Authority of Douglas County funding request in the amount of \$60,000. Passes 2-1. Thomas opposed.	Discussed at Admin.
2/5	Proposed Amendments to Fencing and Outdoor Storage Standards - Post Referral Comments	Move forward with public process to the Planning Commission March 18 and Commissioners March 26. Passes 3-0.	Staff presented the referral comments received to the proposed amendments and discussion included the bill going through the legislature and what prompted the changes.
2/5	ARPA Updates	Motion #1 – Authorize the use of funds as described for the Hwy 85 Wastewater Project. Passes 3-0. Motion #2 – Honor the request from Second Wind Fund for \$10,000 to fund therapy fees and therapist travel costs and evaluations, as described by staff. Passes 3-0.	A couple of requests for additional funding for previously approved projects were discussed. The first was the Hwy 85 Wastewater Project – request to extend a contract for a design engineering consultant to review the cost estimates and engineering plans due to a significant increase in costs. The request for \$5,000 would be paid out of accrued interest on the ARPA funds. The second request is from Second Wind Fund for suicide prevention services. The initially asked for \$20,000 but they have seen a significant increase in requests for services so they are asking for and additional \$10,000 that will come from the \$32,000 that remains from the \$1.5 million set aside for this funding category.
2/13	Partridge Memorial	Direct staff to move forward on renaming the beef barn in the name of former Commissioner Roger Partridge - amended to take into consideration the potential changes that may be made through the Fairgrounds Master Plan in the near future. Passes 2-1. Thomas opposed because of prior conversations with Commissioner Partridge about his opposition to naming county facilities after individuals.	Discussed at Admin.
2/13	Boards & Commissions	Changes to External Board Assignments: Douglas County Housing Partnership - change from Teal to Thomas; Mile High Flood District - change Thomas to Primary Member - Teal to Alternate	Discussed at Admin.
2/20	Boards and Commissions	Appoint Lora Thomas to the 18th Judicial District Attorney's Seizure Board. Passes 3-0.	Discussed at Admin.
2/20	Economic Club of Colorado Membership	Direct staff to get a membership in the Economic Club of Colorado and join as a gold member. Passes 3-0.	Discussed at Admin.
2/20	MACC Request for a Letter of Support	Support the Proposed Interim Resolution in Support of Expedition Work Authorization Process for Asylum Seekers. Passes 2-1. Thomas opposed.	Discussed at Admin.
2/27	Newspaper Advertising Change	Support the recommendations from staff with regard to our outdated communications plan - further added to consider all different platforms and remain present on them and direct resources for the greatest potential impact and reach.	Discussed at Comms.

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2/27	Weed Initiative Update	Support the recommendation of the Community Development team and Parks to move forward. Motion passes 2-1. Commissioner Teal opposed.	In response to a citizen group request last year, research was done on using organic materials for weed mitigation in parks, rather than the synthetic chemicals. The findings were that the organic materials were 100% effective, however, staff reported that the cost is significant (\$1,600/year for organic vs \$400/year for synthetic) and the materials require more frequent application, resulting in additional staff time. Commissioner Laydon expressed his view that the County should, based on the studies and research that there are alternatives that could be healthier for citizens, it should be done. Also, based on the small amount of the materials actually used by the County the impact would not be that significant. Commissioner Teal stated that he did not feel that there is an environmental impact because of the small amount of the existing chemical use, however, he would go along with the others if staff recommends using these alternative materials. Commissioner Thomas stated she would go along with staf - Live Town Hall
2/27	Energy Efficiency Block Grant Update	The Board of County Commissioners approves the recommendation of staff to support the voucher program and, to the extent we have alternative sources of funding that we continue to explore the remaining options with our partners. Motion passes 3-0.	County is eligible to receive \$241,600 in grant funding and the formal application is due by April 30. Staff provided information on the two options available to receive the funding – Option 1 is a grant – Option 2 is a voucher. The types of programs eligible under the options was explained and discussed.
3/4	Quebec/Lincoln/University Project Update	Support the recommendations of staff to have the flexibility they need to direct the process and direct communications staff to develop a robust communications campaign involving business owners and users of that intersection to be brought forth for further review by the Board. Motion passes 3-0.	An overview of the project timing to start up again, proposed detours, and communication plan was presented. Commissioners realize the impact this critical project will have on many residents. Discussion included incentives offered the contractor to accelerate the completion time where possible and other traffic mitigation efforts that will be in place.
3/5	Incentive Request - EdgeconneX	Move forward with the extension of the agreement, to be approved at a future Business Meeting, and approve the request for the letter of support to be signed by the Chair. Passes 3-0.	A representative of EdgeConneX, an international data center and management solution company, presented its request to extend its existing business personal property tax (BPPT) rebate agreement by an additional 25 years. The representation explained the business purpose for this extension and answered commissioner questions. Staff confirmed that this request is eligible under C.R.S. Sections 30-11-123 and 39-30-105.1. An additional request was made for a letter of support from the County to provide two prospective businesses interested in leasing space at their facility. A draft letter was provided for Board review.
3/5	Boards & Commissions	Appoint Commissioner Thomas to Chatfield Watershed Authority. Passes 2-1. Teal opposed.	Discussed at Admin.
3/5	Legal Updates - Exec Session	Direct Communications staff to work with Legal counsel on the recommendations made by the Board. (Migrant Issue). Passes 3.0	Discussed at Comms.

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3/11	Water Commission -Water Plan Consultant Request	Direct staff to develop a scope of services to discuss with the Water Commission, provide the information gathered by staff and let the Water Commission determine what kind of procurement process they want to go through to obtain a consultant. Passes 2-1. Thomas opposed.	Staff presented a request from the Water Commission to contract with a consultant to develop a framework for development of the Douglas County 2050 Water Master Plan. Staff gathered scopes of services from other jurisdictions that have created water plans, as well as the South Metro Water Supply Authority (SMWSA), to serve as a basis for development of the scope of services for a Douglas County plan. Staff also determined that Forsgren Associates, Inc. managed, or is currently managing, the development of El Paso, Arapahoe and Elbert counties water plans and the only respondent to those procurement processes. Staff is prepared to draft a scope of services proposal to discuss with the Water Commission and to also have them consider working with Forsgren. Final details of a consulting agreement will be forthcoming. Discussion included having the County do a separate procurement process, suggestion to wait until SMWSA plan is complete and fill in any gaps, value in having the subject matter experts advise on the plan, and the role the consultant would have.
3/18	Health Department FTE Request	Authorize the Public Health Clerk position being requested, to be funded by the revenue from birth and death certificate requests. Passes 3-0	Discussed at Admin.
3/26	Legal Notice Publication Addition	Include authority to use the Denver Post for ordinance notices and other legal notices as needed for timely publication.	Discussed at Admin.
3/26	Amendment to Pilot to Allow Temporary Signs on County Owned Property	Follow the recommendations of Public Works and Engineering staff regarding free speech zones for the periods identified. Passes 2-1. Commissioner Thomas opposed.	Staff provided a recap of the pilot program and the recommendation to include an additional time (May 3 through July 9), because of all the elections in 2024, to the initial time frame (currently October 5, 2023 through December 31, 2024). The Pilot program will be evaluated at the end of 2024 to determine whether to make it a permanent policy.

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3/26	Congressionally Designated Spending Requests	<i>Motion #1</i> - Put the letters of support in reference to Sedalia and Louviers on the proper paperwork for all three signatures. Passes 3-0. <i>Motion #2</i> – Submit a CDS request to Senators Hickenlooper and Bennet for the benefit of Louviers Water and Sanitation District’s Phase 3. Passes 3-0. <i>Motion #3</i> – Direct staff to move forward with a CDS request to Congressman Crow for All Health project in the amount of \$2.3 million, with Arapahoe County or at the least informing them of this request. Passes 3-0.	The Board reviewed a list of previously approved State-wide earmark funded projects and the categories that received most funding and requests for letters of support for earmark funding from Sedalia and Louviers. The Board agreed to submit the letters that are due by Friday. Next was the discussion of the current year project to submit for CDS funding which is a phase of the overall Louviers water line distribution replacement project – map of the project was presented. The recommendation is to submit a request for one of the phases (Louviers will submit their own request for two more of the phases) in the amount of \$1.35 million with a \$338,000 match to be paid out of ARPA or ARPA accrued interest. Also discussed was submitting a separate request to Congressman Crow for the All Health facility project but that has a very short turnaround time and may require assistance from Arapahoe County and additional lengthy discussion on the Hwy 85 water/wastewater project.
4/1	Legal Notice Publication Addition	Follow the recommendations of the County Attorney and head of Communications. Passes 3-0	Executive Session - No Notes.
4/1	FTE Request – SRO for Parker Core Knowledge School	Direct staff to identify the resources to fund an additional SRO for Parker Core Knowledge Charter School that is located in unincorporated Douglas County. Passes 3-0.	The School is requesting a full-time SRO pursuant to the 50-50 cost share program, with certain start-up costs to be covered by the school. Information on the start-up and ongoing costs was presented and discussed.
4/1	Approval of 2024 Fair & Rodeo Concert Performers	Hire Chris Janson for \$100,000 and Double Wide for \$3,000. Passes 3-0.	Discussion included the performers available and committed for the price and capacity at the Fairgrounds.
4/1	Potential Property Acquisition – Executive Session	Direct staff to advance the acquisition of Lost Canyon Ranch to the next Business Meeting. Passes 3-0.	No Notes.
4/9	Douglas County EDC Update	Direct County Council to explore and provide information on how to best merge the Douglas County Economic Development Collaborative with the Douglas County EDC. Passes 2-1. Commissioner Thomas opposed.	Ellie Reynolds presented to the Board the outline of the new structure of the Douglas County EDC. The new structure will ask the Municipalities Mayors to be representatives and have an Advisory Council made up of EDC and business partners throughout the county
4/9	Regional Air Quality Council Funding Follow up	That Douglas County contribution to the RAQC this year is \$10,000.00. Passes 2-1. Commissioner Teal opposed	Staff gave an overview of the 2024 Budget and what was requested as increases for all the area counties and also the municipalities.

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4/17	Engineering Assessment of Fatal Crash at Highlands Ranch Pkwy and Venneford Ranch Rd	<p>Motion #1 - Direct Public Works and Engineering staff to look at locations throughout unincorporated Douglas County, where slower pedestrian signs could be deployed, without limitation the lighted signs discussed, and specifically at the intersection where the fatality occurred. Passes 3-0</p> <p>Motion #2 - Direct the Director of Communications to work with a communications consultant (may be SEV 2 or others) for a strategic campaign to help educate young people about the dangers of speeding – specifically the Alive at 25 program that could entail offering the county’s support for allowing the use of county facilities for classes or a monetary participation if requested. Passes 3-0.</p>	Staff reported on the investigations following the incident to determine if all traffic equipment and signage was working correctly at the intersection, as well as data on traffic incidents in past. Discussion included other mitigation measures that could be considered in addition to what is already there, stating concerns that too much signage can lead to confusion and be distracting, but additional advance warning signs could be effective at this intersection as well as others in the County where there are more accidents. Also discussed was an aggressive driver awareness campaign for further public safety education in cooperation with the schools, other government entities, and law enforcement (like the Alive at 25 program). Other recommendations from staff include mid-block crosswalk lights or static advance warning signs, and rectangular rapid flashing beacons (RRFB) that the county already has in place at various locations and installs a couple a year based on need.
4/22	HB-1460	Oppose HB 1460 Via Resolution on April 23 Business Meeting	Discussed at Comms/Admin.
4/29	COSWAP Landscape Resilience Investment Grant	Commit \$330,000 as a match for this \$1 million COSWAP Grant. Passes 3-0.	Staff informed the Board that the County has an opportunity to again apply for a 2024 COSWAP Grant. The scope and area of the work was discussed. The application for a potential \$1 million grant will require a County match of \$330,000 and staff requested that commitment in order to apply for the Grant that will connect and compliment other mitigation project investments in the area.
4/29	2024 Philip S. Miller Grant	Accept the recommendation of staff as presented. Passes 3.0.	Staff reported that the 2024 P. S. Miller Trust distribution to the County is \$200,000, of which \$65,000 is directed to the Douglas County Community Foundation pursuant to the previously approved MOU, leaving \$135,000 for competitive grant purposes. Historically, \$90,000 of the trust funds have been distributed to organizations providing services to older adults with any remaining funds distributed through a competitive grant process. With the reduced amount of funds received this year and the needs identified for older adults, staff recommended a split of the \$135,000, with \$67,500 for older adult services and \$67,500 for distribution through the competitive grant process.
4/29	DC Contact for P.S Miller Charitable Trust	Appoint Commissioner Thomas to be the contact for the P.S. Miller Charitable Trust notices to the County, replacing Pat Neef. Passes 3-0.	With the passing of Pat Neef, the County needed to appoint a replacement contact for notices coming to the County from the Charitable Trust Officer.
4/29	Real Estate Transation - Executive Session	Direct our facilites staff to move forward with the recommendations provided and strategized in executive Session. Passes 3-0.	Executive Session - No Notes.
4/30	Removal of Thomas Censure	Lift the status of Censure from Commissioner Thomas and return her to normal status as a County Commissioner. Passes 3-0.	Discussed at Admin - to include a BCC Statement to be issued highlighting the achievements made working together and commitment going forward.
5/6	Legal Updates - Exec Session	Motion to support the reccomendations from the County Attorney and going forward with the discussion items. Passes 3-0.	Executive Session - No Notes.

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5/7	Boards & Commissions	Accept Fair Board Nominating Committee recommendation for the appointment of Scott McHenry and Lori Sorenson to Fair Board Directors.	Discussed at Admin.